OSD CAPE Cost & Technical Focus Group

FlexFile Update

October 19, 2021

CLEARED
For Open Publication
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Department of Defense
OFFICE OF PREPUBLICATION AND SECURITY REVIEW

SLIDES ONLY

NO SCRIPT PROVIDED

2021 FlexFile Metrics

51 **Submissions approved** to date. 13 more than all of 2020 (38 total).

13 **Unique contractors** with approved submissions. 6 are first time submitters.

32 **Unique programs** with approved submissions. These are the first submissions for 21 programs.

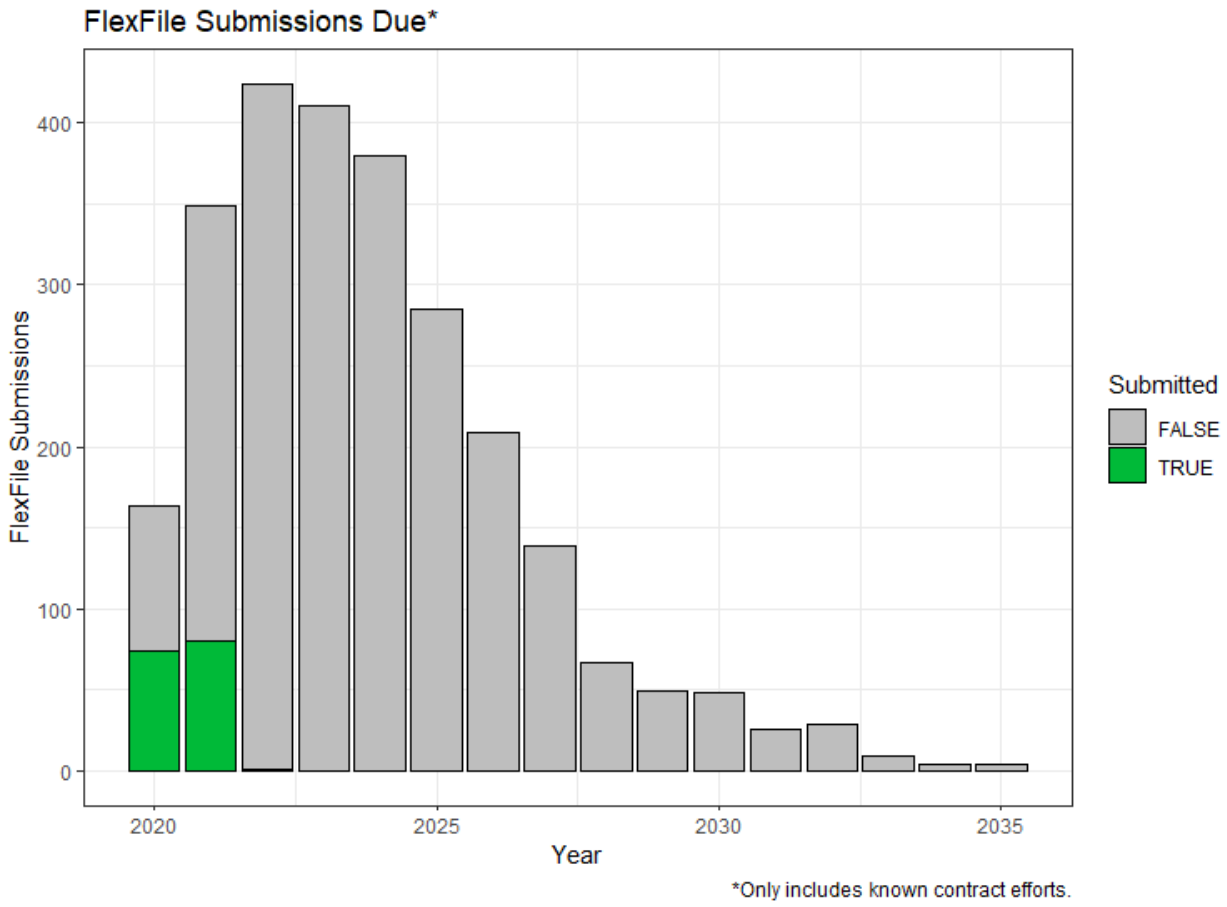
41% Submissions approved to date are from **subcontractors**.

18% Submissions approved to date are from **Non-ACAT I** programs.

80% Submissions used the approved **FlexFile data model** and file specifications

Data as of 2021-09-30

FlexFile Update



- The number of submissions due for future years will continue to grow as CSDR Plans are approved for new contracts.
- The 51 accepted submissions in 2021 is only a fraction of what is actually due…
- …and almost half of all FlexFile submissions due in 2020 and some number of submissions due in 2021 are still outstanding.

Please reach out to the DCARC for help with late and upcoming submissions.

Submit-Review Lessons Learned

- If utilizing the Excel Template to prepare and submit the FlexFile and Quantity Data Report, use cPet to then validate and convert data into the JSON Data Model. A few resources are available to help with that process.
    - FlexFile DEI & FFS outlines what are the expected data tables, fields, and types. These documents are the basis for the cPet validation and conversion. (https://cade.osd.mil/policy/flexfile-quantity)
    - The Excel Template that can be found on the CADE public website as some helpful comments imbedded in the file.
    - FlexFile DEI & FFS Webinar (https://cade.osd.mil/support/webinars)
    - cPet User Guide outlines the errors a contractor may encounter when converting their files. (https://cade.osd.mil/tools/csdr-tools)
- Functional Category and Functional Overhead Category continue to be the most challenging data elements to provide and validate.
- Many of the comments provided back to the contractor are similar to the ones provided for Legacy 1921s.
    - Metadata is missing, does not match the CSDR Plan, or appears incorrect.
    - WBS does not match CSDR Plan.
    - WBS element definitions are not complete or do no align with the reported costs.
    - Direct costs are reported without corresponding indirect costs.
    - Labor costs do not report hours, non-labor costs report hours.
    - Negative values are reported at summary levels of the FlexFile.

Future Updates

- Align implementation guidance with the JSON Data Model. Disconnect between what we are asking for and how we expect the data to be prepared and submitted.
- Expand on DID definitions in Implementation Guide and provide more examples for both data providers and reviewers.
- Publish update to validation checks. A list of checks exist in the Implementation Guide, but has not been updated to account for the last 2+ years of submissions.
- Update FlexFile 101 brief.
- Begin to analyze lessons learned and determine whether a DID update is necessary.

Resources

New to FlexFile and Quantity Data Report

- DIDs and Implementation Guide https://cade.osd.mil/policy/flexfile-quantity
- FlexFile and Quantity 101 Training brief https://cade.osd.mil/policy/flexfile-quantity
- FlexFile 101 (live or through learning management system) https://cade.osd.mil/support

Preparing Data for First Time

- File Format Specs (FFS), Data Exchange Instructions (DEI), and Excel Templates https://cade.osd.mil/policy/flexfile-quantity
- FlexFile DEI & FFS Webinar https://cade.osd.mil/support/webinars
- cPet User Guide https://cade.osd.mil/tools/csdr-tools
- Contact DCARC for additional guidance

Reports Have Been Submitted

- Contact DCARC for status or questions

Q&A

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