



## COST ASSESSMENT DATA ENTERPRISE

Follow these steps to ensure a smooth and successful experience in CADE Level I:

1. Download the PowerPoint and open in Presentation Mode.
2. Review the Learning Objectives on slide 2.
3. Work through the CSDR Overview and CSDR Forms Review, slides 3-31.
4. Upon reaching CSDR/EVM Co-Planning, take your time to complete the Planning Activity (slide 33) and record your answers. Once finished, review your responses on the next slide before continuing with the material on slides 35-39.
5. Next, complete the exercise “Reviewing a Bad Co-Plan” (slides 40-43). Compare your findings with those on the following two slides.
6. You’re now ready to put your knowledge to the test. The CADE Level I portal navigation walkthrough begins on slide 46. This interactive experience will put you in the shoes of a Cost Analyst to complete several tasks for your manager.
7. Follow the on-screen instructions from here. Once you complete the walkthrough, you’ll find a link to complete the final assessment.
8. A 75% or higher (23 out of 30 questions) will grant you 4 CLPs and access to CADE Level II.
9. Once you have successfully passed the assessment contact the CADE Training Team ([benjamin.j.berkman.ctr@mail.mil](mailto:benjamin.j.berkman.ctr@mail.mil)) to be issued your certificate. If you do not have a CADE account already please follow the Registration Guide (slides 133-142) to get an account!