



PARCA

EVM Central Repository

Industry Reviewer Guide

JAN 2017



INDUSTRY REVIEWER

The intention of this role is to provide access for industry corporate focal points to reporting compliance and data quality reports as well as submissions delivered to the EVM-CR by data managers within the organization.

The following document provides step-by-step illustrations of access available for Industry Reviewers.

- Obtaining an ECA Certificate
- Creating a CADE Portal Account
- Access Submissions, Program Status and Data Quality Reports



CERTIFICATE REQUIREMENTS

- All users are required to have a valid CAC (Common Access Card) or ECA (External Certificate Authority) Certificate in order to establish an account on the CADE Portal.

We also accept certificates issued by the following industry partners:

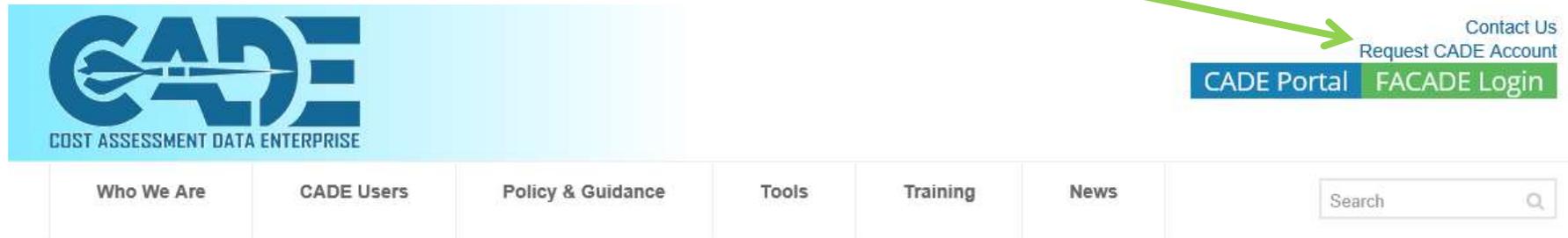
- | | | |
|--------------------|-----------------------|-------------------|
| • Boeing | • Raytheon | • Lockheed Martin |
| • Northrop Grumman | • Booz Allen Hamilton | |

- The type of ECA Certificate required is a Medium Token Assurance Identity Certificate.
- To locate approved certificate vendors, visit the ECA PKO Program Website at <http://iase.disa.mil/pki/eca/Pages/index.aspx>



CREATING AN ACCOUNT

To request access to the CADE Portal, first go to <http://cade.osd.mil/> and choose the option to **Request CADE Account** as shown below:



Please contact us at CADESUPPORT@TECOLOTE.COM if you already have a CADE Portal account and require the EVM Submitter role added to your user profile.



ACCESSING THE EVM WEBSITE

Once access is approved, log in to the CADE Portal and click the EVM-CR application link to access the EVM Central Repository.

A screenshot of the CADE Portal website. The header is dark blue with the Department of Defense seal on the left, the text "CADE Portal" in the center, and "CAPE DCARC" on the right. Below the header is a navigation bar with links for "PORTAL HOME", "ADMIN", "REPORTS", "SEARCH", and "MY ACCOUNT". The main content area is titled "CADE Portal Home" and features a "Submit & Review Applications" section with a link for "EVM-CR" accompanied by a checkmark icon. To the right is a "News Items" section titled "CADE & PARCA HELP DESK" with a speech bubble icon and the text: "**Important** New contact information for We have recently made a few changes to our telephone number and a single email address. (253) 564-1979 x-1 CADESupport@Teclote.com".



MY CONTRACTS



MY CONTRACTS

The my contracts page will provide a comprehensive listing of all contracts covered by your NDA letter. You can use the optional filters to find your desired contract.

My Contracts

Contract Filters

Program Contract Number

Contractor Commodity Group

Only Currently Reporting

Service: AIR FORCE ARMY NAVY DOD MDA

ACAT: ID IC IAM IAC II III

DAES Group: A B C NA

Hide Options Clear Filters Apply Filters

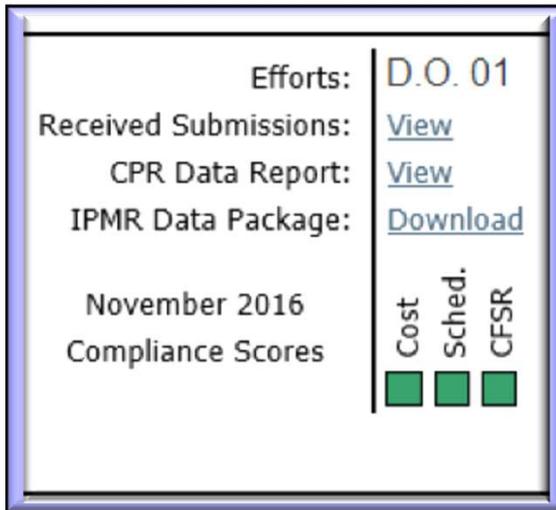
N00000-01-A0001

Program: ABC Program
 Contract Number: N00000-01-A-0001
 Contractor - Division: Spacely Sprockets, Rocket Systems
 Service: DOD
 Commodity Group: Rocket
 ACAT: IA
 DAES Group: A

Efforts:	D.O. 01	D.O. 02	D.O. 03	D.O. 04
Received Submissions:	View	View	View	View
CPR Data Report:	View	View	View	View
IPMR Data Package:	Download	Not Available	Download	Not Available
November 2016 Compliance Scores	Cost <input type="checkbox"/> Sched. <input type="checkbox"/> CFSR <input type="checkbox"/>	Cost <input checked="" type="checkbox"/> Sched. <input checked="" type="checkbox"/> CFSR <input checked="" type="checkbox"/>	Cost <input checked="" type="checkbox"/> Sched. <input checked="" type="checkbox"/> CFSR <input checked="" type="checkbox"/>	Cost <input type="checkbox"/> Sched. <input checked="" type="checkbox"/> CFSR <input checked="" type="checkbox"/>



MY CONTRACTS: NAVIGATION



- **Received Submissions:** access a list of all submissions delivered for a given contract.
- **CPR Data Report:** access a grid view of electronic cost data extracts and optionally view the Performance Over Time Chart.
- **IPMR Data Package:** Download a zipped collection of cost and schedule files as well as program milestones.
- **Compliance Scores:** Provides a consolidate reporting compliance ratings for Cost, Schedule and CFRS deliveries for the month displayed.

NOTE: The month displayed coincides with the report date, not when the reports were delivered to the EVM-CR.



RECEIVED SUBMISSIONS

To access your desired submission, click on the submission ID number

Effort: Report Categories: Latest Submission Status:

<u>Submission ID</u>	<u>Report Category(s)</u>	<u>Effort</u>	<u>Contains Admin Files</u>	<u>Report Date</u>	<u>Submission Date</u>	<u>Status Date</u>	<u>Status</u>
66343		Edit test 1	No			11/17/2016	Submitting
66303	Electronic Cost	Edit test 1	No	11/15/2016		11/16/2016	Submitting
66302	Electronic Cost	Edit test 1	No	10/2/2016		11/16/2016	Submitting
66236	Human Readable Cost	Edit test 1	No	9/30/2016		11/14/2016	Submitting



STATUS DEFINITIONS

Submitting: Not yet delivered or returned to submitter for correction

Pending: Submitted and awaiting program office review

Published: Accepted by the program office or auto-published by the system after the 10 day review window.

Rejected: Program office has rejected submission. Likely required to resubmit. Coordination with program office needed.



SUBMISSION DETAIL

Click file name to download specific files. Click View Submission CPR to view data extracts from the Electronic Files.

Submission Detail

PROGRAM	CONTRACT	Submission
Program Name: ABC Program PNO: 123 Service: DOD Military Handbook: Weapons System:	Contract Number: N000001-01-A-0001 Reporting Contractor: Spacely Sprockets Division: Rocket Systems Contractor Location: Cage Code:	Submission ID: 12345 Effort: D.O. 01 Report Types: Electronic Cost, Human Readable Cost, Native Schedule Submission Status: Published

SUBMISSION INFORMATION

Report Date: 9/25/2016	Year: 2016	Month: 9	Is Draft: No
Submission Date: 1/11/2017	Submitter Name: Jen Horner		
Status Set Date: 1/11/2017	Status Set By: John Smith		

Files Reviewers Comments

Submission Files

Cost Files

File Name	File Type	Contains Format 5 Data	Component	File Comment
My Electronic Cost file.XML	Electronic Cost			
Formats 1-5.pdf	Human Readable Cost	Yes		

[View Submission CPRs](#)

Schedule Files

File Name	File Type	Component	File Comment
Native Schedule.mpp	Native Schedule		
Another Schedule.mpp	Native Schedule		

Format 7 Files

There are no files of this type uploaded to this submission.

CFSR Files

There are no files of this type uploaded to this submission.

Other Files

File Name	File Comment
Signature Page.pdf	supplemental information

POC INFORMATION

Name: Jen Horner
Phone: 253-564-1979
Fax:
Email: jhorner@tecolote.com
Submitter Comment:

View Submission CPRs



FILE DOWNLOAD & DATA EXTRACT

Click file name to download specific files. Click View Submission CPR to view data extracts from the Electronic Cost Files as well as Performance Over Time Chart and Data Quality Validation Report.

Submission Detail

PROGRAM	CONTRACT	Submission
Program Name: ABC Program PNO: 123 Service: DOD Military Handbook: Weapons System:	Contract Number: N000001-01-A-0001 Reporting Contractor: Spacely Sprockets Division: Rocket Systems Contractor Location: Cage Code:	Submission ID: 12345 Effort: D.O. 01 Report Types: Electronic Cost, Human Readable Cost, Native Schedule Submission Status: Published

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Status Set Date: 1/11/2017	Status Set By: John Smith		

Files | Reviewers | Comments

Submission Files

Cost Files

File Name	File Type	Contains Format 5 Data	Component	File Comment
My Electronic Cost file.XML	Electronic Cost			
Formats 1-5.pdf	Human Readable Cost	Yes		

[View Submission CPRs](#)

Schedule Files

File Name	File Type	Component	File Comment
Native Schedule.mpp	Native Schedule		
Another Schedule.mpp	Native Schedule		

Format 7 Files

There are no files of this type uploaded to this submission.

CFSR Files

There are no files of this type uploaded to this submission.

Other Files

File Name	File Comment
Signature Page.pdf	supplemental information

POC INFORMATION
Name: Jen Horner
Phone: 253-564-1979
Fax:
Email: jhorner@tecolote.com
Submitter Comment:





DATA EXTRACT & CHARTS

1

2

1. Download Data Quality Validation Report

2. Download Performance Over Time Chart

Current Period
 Report From: 11/1/2016 To: 11/30/2016

Source Data Type
 Source: XML_wInsight

Data Quality Validation Performance Over Time

Report Information

Program Name	Phase	Contract Number	Contract Type
ABC Program	Prod	N0001-01-A-0001	FPIF&CPIF
Contractor	Maximum WBS Level	CPR ID	Final CPR
Spacely Sprockets	7	15732	Yes <input type="button" value="Remove Final CPR"/>

CPR Header Dollars in

Quantity	Share Above	Share Below	Original NCC	NCC
			\$1,000,000	\$1,000,000
CBB	CB	AUW	Contract Ceiling	Estimated Ceiling
\$1,000,000	\$1,000		\$1,300,000	\$1,300,000
Best Case EAC	Worst Case EAC	Most Likely EAC	Target Price	Estimated Price
\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000	\$1,300,000

Variances

At Complete	Cumulative Schedule	Cumulative Cost	Total Schedule	Total Cost
-\$50,000 ^	-\$70,000 ^	-\$5,000 ^	-\$5,000 ^	-\$5,000 ^

CPR Dates

Contract Start Date	Contract Definition Date	Planned Completion Date	Contract Completion Date	Estimated Completion Date
4/30/2015	11/25/2015	5/24/2019	5/24/2019	6/17/2019

Performance Measurement Baseline (PMB)

MR	BAC	EAC	BCWS	BCWP	ACWP	CPI	SPI
\$5,000	\$150,000	\$140,000	\$330,000	\$330,000	\$230,000	0.964 ^	0.671 ^

Over Target Baseline (OTB)

OTB Date	BAC Adjustment	SV Adjustment	CV Adjustment	MR Adjustment

Calculated Fields
 DAMIR Validation Failures
 There are no DAMIR validation failures in this submission.
 Data Validation Warnings
 Management Reserve must equal TAB - PMB BAC

3

3. Cells contributing to Data Quality issues will be colored in **RED** as shown here.

3

4. Data Quality Validation Issues will be displayed in **RED** at the bottom of the page.

4



DATA QUALITY VALIDATION REPORT

The **Data Quality Validation Report** displays a list of all data quality checks that are done on the Electronic Cost file when uploaded to the EVM-CR.

- Indication of Pass or Fail for each check.
- Optionally download report to Excel

*** This report is also available to Data Managers during the submit process.**

Submission Data Quality Validation Reports

Program Name: ABC Program Report To Date: 11/30/2016
 Contract Number: N0001-01-A-0001 CPR Id: 15732
 Effort Name: Production

Download Report



Data Validation Report

Description	Source	Passed	Failed
Share Above (Contractor Share) between 0 and 100	DAMIR	X	
Share Below (Contractor Share) between 0 and 100	DAMIR	X	
Report Period From is required	DAMIR	X	
Report Period From must be on or before Report Period To	DAMIR	X	
Completion Date must be on or After Start Date	DAMIR	X	
Estimated Completion Date Must be on or After Start Date	DAMIR	X	
Planned (Budget) Completion Date must be on or after Start Date	DAMIR	X	
OTB Date must be on or before Report Period To (or report created date)	DAMIR	X	
Management Reserve must be greater than or equal to 0	DAMIR	X	
Quantity must be greater than or equal to 0	DAMIR	X	
PMB BAC must be less than or equal to TAB	DAMIR	X	
Contract Ceiling price must be greater than or equal to Target Price	DAMIR	X	
Estimated Contract Ceiling must be greater than or equal to Estimated Price	DAMIR	X	
Target Price must be greater than or equal to NCC	DAMIR	X	
Best Case EAC must be less than or equal to Most Likely EAC	DAMIR	X	
Worst Case EAC must be greater than or equal to Most Likely EAC	DAMIR	X	
Best Case EAC must be less than or equal to Worst Case EAC	DAMIR	X	
PMB Cumulative BCWS must be less than or equal to PMB BAC	DAMIR	X	
PMB Cumulative BCWS must be less than or equal to TAB	DAMIR	X	
PMB Cumulative BCWP must be less than or equal to PMB BAC	DAMIR	X	
PMB Cumulative BCWP must be less than or equal to TAB	DAMIR	X	
Authorized Unpriced Work must equal CBB - NCC	DAMIR	X	
Management Reserve must equal TAB - PMB BAC	DAMIR		X
PMB Cumulative BCWS must be greater than or equal to 0	DAMIR	X	



PERFORMANCE OVER TIME CHART

The Performance Over Time Chart displays PMB values for all reports received on an effort.

Performance Over Time Chart

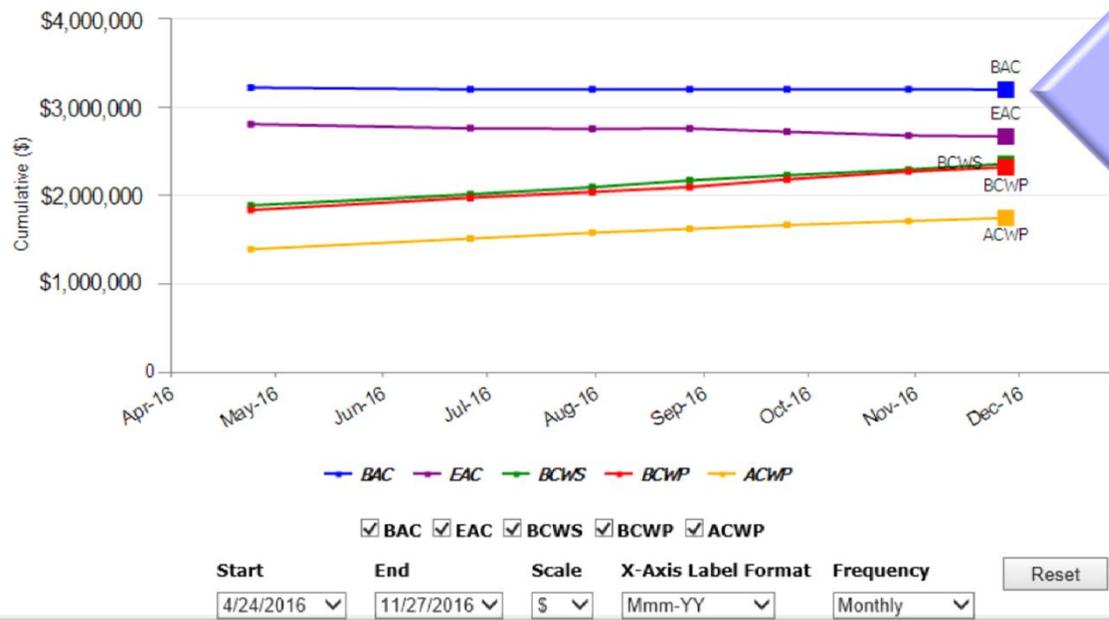
CPR Information

Program Name: ABCProgram

Contract Number: N0001-01-A-0001

Effort Name: Production

Performance Over Time - PMB



Large squares indicate PMB values for selected report.

* This report is also available to Data Managers during the submit process.



CPR DATA REPORT

Efforts: **D.O. 01**

Received Submissions: [View](#)

CPR Data Report: [View](#)

IPMR Data Package: [Download](#)

November 2016 Compliance Scores

Cost Sched. CFSR



The **CPR Data Report** displays a grid view of Level 1 data extracted from the electronic cost files delivered for the selected effort.

Optionally:

- Download report to Excel
- Report a Data Quality Issue
- View the Performance Over Time Chart

[Download to Excel](#)
[Report Data Issue](#)
[View Performance Over Time Chart](#)

Program: ABC Program Contract: N0001-01-A-0001 Effort: Production

Month	Year	Report Date	Report From	Contract Start Date	Contract Definitization Date	Completion Date	Estimated Completion Date	Planned Completion Date	Quantity	Share Above	Share Below	Original NCC	NCC	Most Likely EAC	Best Case EAC	Worst Case EAC
Apr	2014	4/27/2014		3/18/2014	3/18/2014				1			1,000,000	1,000,000			
May	2014	5/25/2014	4/28/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Jun	2014	6/29/2014	5/26/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Jul	2014	7/27/2014	6/30/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Aug	2014	8/31/2014	7/28/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1			1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Sep	2014	9/28/2014	9/1/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Oct	2014	10/26/2014	9/29/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Nov	2014	11/30/2014	10/26/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Dec	2014	12/28/2014	11/30/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Jan	2015	1/25/2015	12/28/2014	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Feb	2015	2/22/2015	1/25/2015	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Mar	2015	3/29/2015	2/22/2015	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000
Apr	2015	4/26/2015	3/29/2015	3/18/2014	3/18/2014	8/30/2017	8/25/2017	12/31/2017	1	50	50	1,000,000	1,000,000	1,200,000	1,100,000	1,500,000



IPMR DATA PACKAGE

Efforts:	D.O. 01						
Received Submissions:	View						
CPR Data Report:	View						
IPMR Data Package:	Download						
November 2016 Compliance Scores	<table border="1"><tr><td>Cost</td><td>Sched.</td><td>CFSR</td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr></table>	Cost	Sched.	CFSR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cost	Sched.	CFSR					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					



The IPMR Data Package is a zip file which contains:

- UN/CEFACT file for each electronic cost data period
- Most recent Format 6
- Most recent Format 7
- Program Milestones

A screenshot of a file explorer window showing a zip file named "[2210.zip]". Inside the zip file, there are four folders: "CPR", "IMS", "program_milestones", and "TPC". Each folder is represented by a yellow folder icon.



* Download IPMR Cost File Viewer from <http://cade.osd.mil/tools/evm-tools>



COMPLIANCE REPORTS



PROGRAM STATUS REPORT

The **Program Status Report** displays reporting compliance information for the corporation associated with each individual industry reviewer.

Please choose the last time period for reporting (reports are given in a 4 month span).

Month: Year:

Enable all scoring categories:

Only display as late, when late by more than this number of days: Show rows with **Missing** scores only

Select by

Service
 Program
 MilHandbook
 Contractor
 DAES Group
 ACAT

ON TIME DELIVERY		COMPLIANCE	
	On Time		Compliant
	Late		Not UN/CEFACT (if required)
	Rejected		Missing Total/Final
	In Submitting		No Data
	Expected this Period	UN/CEFACT	
	Missing		Required
	Not Required this Period		Not Required/Unclear
	Never Required		
	No Data		

ON TIME DELIVERY		COMPLIANCE	
Applicable to:		Applicable to:	
· Electronic Cost		· Electronic Cost	
· Human Readable Cost		· Format 6	
· Format 6		· Format 7	
· Native Schedule			
· CFSR			
· Format 7			

SPACELY SPROCKETS			Sep-16	Oct-16																		
Program	Contract	Effort	UN/CEFACT Req	Electronic Cost on Time	Electronic Cost Compliance	Human Readable Cost on Time	Format 6 on Time	Format 6 Compliance	Native Schedule on Time	CFSR on Time	Format 7 on Time	Format 7 Compliance	Electronic Cost on Time	Electronic Cost Compliance	Human Readable Cost on Time	Format 6 on Time	Format 6 Compliance	Native Schedule on Time	CFSR on Time	Format 7 on Time	Format 7 Compliance	
ABC PROGRAM	N0001-01-A-0001	DEV																				
ABC PROGRAM	N0001-01-A-0001	PROD																				



COMMON ISSUES



COMMON REPORTING COMPLIANCE ISSUES

Yellow rating for Electronic Cost Compliance when UN/CEFACT file is delivered.

- The UN/CEFACT file was not tagged appropriately upon upload as both TOTAL and FINAL.

Red compliance ratings for effort that has not yet started.

- System administrator will need to update the start date for the effort.

Incorrect Report Date provided

- This causes the report to be credited to the wrong month on the Program Status Report. System administrator will need to correct the report date.

Format 6 vs. Native Schedule

- The format 6 file is the considered to be XML version of the schedule. Native Schedule is the human readable version of your schedule.

Contact System Administrator: CADESupport@Tecolote.com



REPORTING REQUIREMENTS

The reporting requirements for a given effort are established based on the contract CDRL (DD-1423) documents for IPMR and CFSR. To view the requirements for one of your contracts, go to Contract Detail (by clicking on the contract number on My Contracts page) and select the Reporting Stream Page.

Contract Detail | [Manage Efforts](#) | [Program Status Report](#) | [Program Administration](#) | [Mass Edit Submissions](#) | [Email Lead Reviewers](#)

Program: ABCProgram

Contract Number: N0000-00-N-0000 Contract Type: Unknown Service: DOD

Contract Summary | Data Views | Reviewers & Submitters | Received Submissions | Contract Attachments | **Reporting Stream**

Contract Summary

Effort	Effort Number	Start Date	End Date
Prod		1/1/2013	8/13/2019

Reporting Stream	Effective Date
335	2013-03-12

Cost

- Human Readable
- Electronic Cost
- UNCEFACT
- Format 1
- Format 2
- Format 3
- Format 4
- Format 5

Frequency: Monthly
Submit Days: 30, Calendar Day

- History

Frequency: Annual
Submit Days: 30, Calendar Day

Reporting Stream ID: 335

Schedule

- Native Schedule
- Electronic Schedule

Frequency: Monthly
Submit Days: 30, Calendar Day

CFSR

- Required

Frequency: Quarterly
Submit Days: 30, Working Day

Format 7

- Required

Frequency: Annual
Submit Days: 30, Not Set





UPLOAD HOME



UPLOAD HOME: NEW SUBMISSION

Data Managers with assigned contracts will access Upload Home to begin a new submission or continue existing submissions within the EVM-CR.

Upload Home
 (***) EVM Data Only, No CSDR Data (***)

[Submit](#)
[Task Submission Status](#)
[Assigned Contracts](#)
[Submission History](#)
[Contract Request](#)

Continue Existing Submissions

Program Name	Submission ID	Contract Number	Report Category(s)	Contract Task	Contains Admin Files	Year	Month	Report Date		
Example	24416	X0000-15-A-0001	Electronic Cost, Human Readable Cost, Format 6	Task 1	No	2015	3	3/27/2015	Continue	Cancel
Example	24527	X0000-15-A-0001	History	Task 1	No	2006	11	11/26/2006	Continue	Cancel
Example	24542	X0000-15-A-0001	Human Readable Cost	Task 1	No	2015	8		Continue	Cancel

Start New Submission on Task

Program	Contract	Task	
Example	X0000-15-A-0001	Task 1	Start Submission

Click to start a new submission
Click to continue existing submission



UPLOAD HOME: TASK SUBMISSION STATUS

Data Managers will see a Program Status Report (PSR) view of their assigned contracts on the Task Submission Status tab.

Legend

ON TIME DELIVERY	COMPLIANCE
<ul style="list-style-type: none"> ■ On Time ■ Late ■ Rejected ■ In Submitting ■ Expected this Period ■ Missing ■ Not Required this Period ■ Never Required ■ No Data 	<ul style="list-style-type: none"> ■ Compliant ■ Not UN/CEFACT (if required) ■ Missing Total/Final ■ No Data
	UN/CEFACT
	<ul style="list-style-type: none"> ■ Required ■ Not Required/Unclear

Applicable to:

<ul style="list-style-type: none"> • Electronic Cost • Human Readable Cost • Format 6 • Native Schedule • CFSR • Format 7 	<ul style="list-style-type: none"> • Electronic Cost • Format 6 • Format 7
---	---

Upload Home
 (** EVM Data Only, No CSDR Data **)

Submit **Task Submission Status** Assigned Contracts Submission History Contract Request

Contract Task Submission Status

Program: Contract Number: Filter Tasks Clear Filter

Previous Month Current Month Next Month

Legend

Program	Contract	Contract Task	Oct 2014			Nov 2014			Dec 2014			Jan 2015			Latest History File			
			Electronic Cost on Time	Electronic Cost Compliance	Human Readable Cost on Time	Electronic Schedule on Time	Native Schedule on Time	CFSR on Time	Format 7 on Time	Format 7 Compliance	Electronic Cost on Time	Electronic Cost Compliance	Human Readable Cost on Time	Electronic Schedule on Time		Native Schedule on Time	CFSR on Time	Format 7 on Time
Example	N0000-00-N-0000	Task 1	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Example	N0000-00-N-0000	Test Task 2	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Example	N0000-00-N-0000	Test Task 3	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■

Click box to start a new submission



UPLOAD HOME: ASSIGNED CONTRACTS

Data Managers can view a list of contracts where they have been assigned as a Submitter from the Assigned Contracts tab.

Upload Home
(*** EVM Data Only, No CSDR Data ***)

Submit Task Submission Status **Assigned Contracts** Submission History Contract Request

Currently Assigned Contracts

Prime Contract Number	Contract Task	Program Name	Program Manager	Contractor	Contractor Division
N0000-00-N-0000	Multiple (4)	Example	Unknown	Prime: TBD Sub:	Prime: N/A Sub:

Click to access
Contract Detail



UPLOAD HOME: SUBMISSION HISTORY

Data Managers can view a history of all submissions delivered on their assigned contracts from the Submission History tab.

Upload Home
 (** EVM Data Only, No CSDR Data **)

[Submit](#)
[Task Submission Status](#)
[Assigned Contracts](#)
[Submission History](#)
[Contract Request](#)

Search Submission History

Submission ID:
 Contract Number:
 Report Category:

Submission Status:
 Program:

Report Date After:
 Report Date Before:

[Hide Search History Criteria](#)

Submission ID	Report Category(s)	Report Date	Submission Date	Prime Contract Number	Program Name	Last Status Date	Last Status Set By	Status
24122	IPMR Schedule	10/31/2013	9/11/2014	N0000-C4-0001	Example	9/22/2014	System	Published
24029	IPMR Cost, Formatted Cost	11/27/2011		N0000-C4-0001	Example	7/28/2014	Jen Horner	Submitting
24014	History	11/27/2011	7/26/2014	N0000-C4-0001	Example	8/11/2014	System	Published
2369	IPMR Cost	8/25/2013		N0000-C4-0001	Example	4/4/2014	David Augsburg	Submitting
22055	Native Schedule	11/25/2012	12/12/2012	N0000-C4-0001	Example	12/23/2012	System	Published

Click to access Submission Detail

Submission Status



UPLOAD SUBMISSION



UPLOAD SUBMISSION: BROWSE/UPLOAD

When starting a submission Data Managers will be presented with the Upload Submission page which will provide the option to browse and upload reports.

A screenshot of the "Upload Submission" web interface. At the top left, there are "Back" and "Cancel Submission" buttons. The main heading is "Upload Submission". Below this, the program details are listed: "Program: Example", "Contract Number / Task: N0000-00-N-0000 / Test Task 2", and "Report: Month, Year: Sep, 2015 Submission ID: 53019". A blue "Upload" button is located below the program details. The main content area is titled "Unclassified Documents Only". It contains a "Select a file to Upload" section with a file selection box showing "[no files selected]" and a "Browse" button. To the right of the file selection box is a "File Comments:" text input field and an "Upload" button. Below the file selection box, there is an "Uploaded Files" section with a message: "There are no files uploaded to this submission." Two blue callout boxes with arrows point to the "Browse" and "Upload" buttons, labeled "Click to Browse" and "Click to Upload" respectively.



UPLOAD SUBMISSION: FILE TYPES

- When uploading a Machine Readable file (XML, TRN, WSA) the system will automatically detect the type of file uploaded.
- Machine Readable file types:
 - Electronic Cost
 - Format 6
 - Format 7
 - History (WSA or multi-period XML)
- When uploading a Human Readable file (PDF, DOC, XLS, etc.) The system will require the submitter to identify the file being provided with the appropriate tag.
- Human Readable file types:
 - Human Readable Cost (option to identify format 5 is included)
 - CFSR
 - Native Schedule
 - Other (signature pages, etc.)

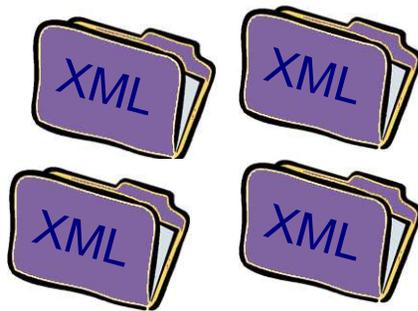
A file labeled "OTHER" will NOT be credited as delivery of any particular report type.



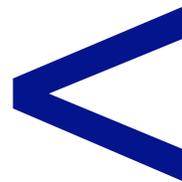
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UPLOAD SUBMISSION: MACHINE READABLE

- When uploading a Machine Readable file (XML, TRN, WSA) the system will require you to identify if the file is **Total** (represents the complete picture for this time period) or **Component** (represents a portion of the total; such as a sub-contractor report).
- If more than one **Total** file is submitted, the submitter needs to identify which one is **Final** (the Total/Final file that represents the time period).



Sub Reports
(Components)



Prime Report
(Total)



UPLOAD SUBMISSION: MACHINE READABLE

- When a Machine Readable file is uploaded the system will display a data extract from the file as shown here.
- Validation errors/warnings will be shown in red.
- To view the Data Quality Validation report click the link (see image on slide 16)
- To view the Performance Over Time chart click the link (see image on slide 17)

DAMIR Validation Failures and Data Validation Warnings displayed

File Name	File Type	File Level
...	IPMR Cost	Total

Current Period Information

Current Period
Report From: 11/26/2012 To: 12/30/2012

Processed Date
Processed: 9/4/2014

Report Information

Program Name	Phase	Contract Number	Contract Type
...	CPIF

Contractor	Maximum WBS Level	CPR ID	Final CPR
...	7	176823	Yes <input type="button" value="Remove Final CPR"/>

CPR Header Dollars in Thousands

Quantity	Share Above	Share Below	Original NCC	NCC
1	80	20

CBB	TAB	AUW	Contract Ceiling	Estimated
...

Best Case EAC	Worst Case EAC	Most Likely EAC	Target Price	Estimated
...

Variances

At Complete	Cumulative Schedule	Cumulative Cost	Total Schedule	Total Cost
...

CPR Dates

Contract Start	Contract Definition	Planned Completion	Contract Completion	Estimated Completion
12/15/2010	12/15/2010	2/26/2017	2/26/2017	2/26/2017

Performance Measurement Baseline (PMB)

MR	BAC	EAC	BCWS	BCWP	ACWP	CPI	SPI
...

Over Target Baseline (OTB)

OTB Date	BAC Adjustment	SV Adjustment	CV Adjustment	MR Adjustment
...

^ Calculated Fields

DAMIR Validation Failures
There are no DAMIR validation failures in this submission.

Data Validation Warnings
Further warnings detected within the data.

- 2 out of 101 WBS element leaf nodes report Cumulative BCWP but not Cumulative ACWP

Navigate File Periods

⏪ < 1 of 1 > ⏩

View	Report To	Final CPR
60'	4/24/2016	Yes

Report Links
[Data Quality Validation](#)

Chart Links
[Performance Over Time](#)

Click to view Data Quality Validation Report and Performance Over Time Chart



UPLOAD SUBMISSION: DATA QUALITY VALIDATION REPORT

- The Data Quality Validation report displays a listing of all checks run on the XML file.
- Indications of whether this file passed or failed each check.
- Ability to download report to Excel.

Submission Data Quality Validation Reports

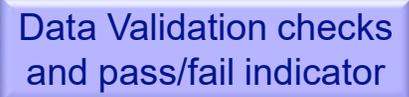
CPR Information

Program Name: [REDACTED] Report To Date: 12/28/2012
 Contract Number: [REDACTED] CPR Id: [REDACTED]
 Contract Task Name: [REDACTED]

Download Report 

Data Validation Report

Description	Source	Passed	Failed
PMB BAC should be the same order of magnitude as NCC	EVM-CR	X	
PMB BAC should be the same order of magnitude as TAB	EVM-CR	X	
PMB BAC should be the same order of magnitude as Target Price	EVM-CR	X	
PMB BAC should be the same order of magnitude as Estimated Price	EVM-CR	X	
PMB BAC should be the same order of magnitude as Contract Ceiling	EVM-CR	X	
PMB BAC should be the same order of magnitude as Estimated Contract Ceiling	EVM-CR	X	
PMB BAC should be the same order of magnitude as CBB	EVM-CR	X	
PMB EAC should be the same order of magnitude as Best Case EAC	EVM-CR	X	
PMB EAC should be the same order of magnitude as [REDACTED]	EVM-CR	X	
PMB EAC should be the same order of magnitude as [REDACTED]	EVM-CR	X	
PMB EAC should be the same order of magnitude as [REDACTED]	EVM-CR	X	
PMB EAC should be the same order of magnitude as [REDACTED]	EVM-CR	X	
PMB EAC should be the same order of magnitude as [REDACTED]	EVM-CR	X	
PMB EAC should be the same order of magnitude as Estimated Price	EVM-CR	X	
PMB EAC should be the same order of magnitude as Contract Ceiling	EVM-CR	X	
PMB EAC should be the same order of magnitude as Estimated Contract Ceiling	EVM-CR	X	
PMB EAC should be the same order of magnitude as CBB	EVM-CR	X	
Level 1 Costs should be consistent between reports	EVM-CR	X	
History file should have more then one Period (unless it is the first period)	EVM-CR	X	
Detected a change in Level 2 WBS Element Structure	EVM-CR	X	
Each WBS element must report a WBS code	EVM-CR Detail Level	X	
Each WBS element must report a name	EVM-CR Detail Level	X	
WBS codes must be unique across all WBS elements	EVM-CR Detail Level	X	
For each WBS element leaf node, Cumulative BCWS must be greater than or equal to 0	EVM-CR Detail Level	X	
For each WBS element leaf node, Cumulative BCWP must be greater than or equal to 0	EVM-CR Detail Level	X	
For each WBS element leaf node, Cumulative ACWP must be greater than or equal to 0	EVM-CR Detail Level	X	
For each WBS element leaf node, BAC must be greater than or equal to 0	EVM-CR Detail Level	X	

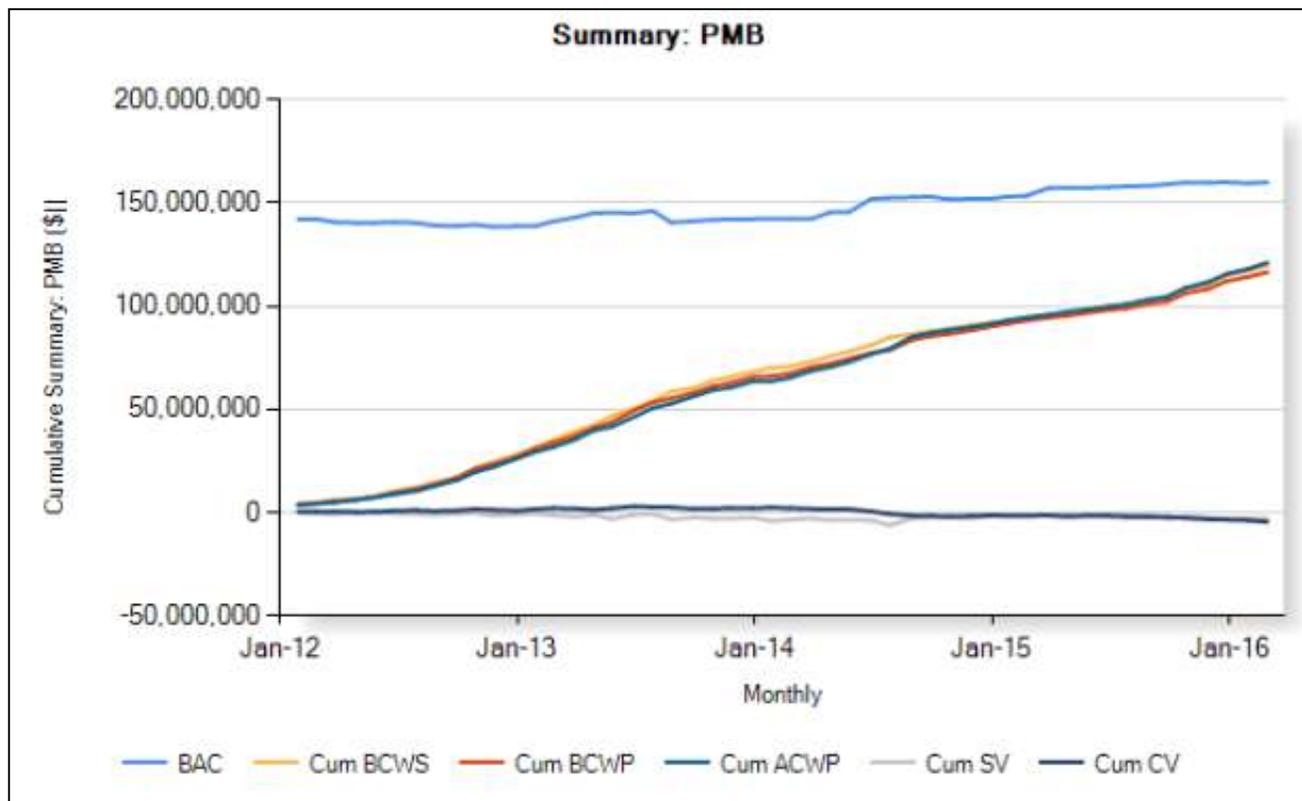




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UPLOAD SUBMISSION: PERFORMANCE OVER TIME CHART

The Performance Over Time (POT) Chart provides a graphical representation of the submitted Electronic Cost IPMR Data





UPLOAD SUBMISSION: HUMAN READABLE

- When a Data Manager uploads a Human Readable file (PDF, MPP, DOC, XLS, etc.) they will be presented with the screen below.
- The appropriate file type should be selected to ensure proper credit is given for delivered reports.

The screenshot shows the "Upload Submission" interface. At the top, there are buttons for "Back" and "Cancel Submission". Below this is the title "Upload Submission" and the following information: "Program: Example", "Contract Number / Task: N0000-00-N-0000 / test Jen", and "Report: Month, Year: May, 2016 Submission ID: 61121". A blue "Upload" button is visible. Below the button, the "Processed File" section is shown. Under "Submission Options", there is a message: "File type could not be autodetected. Please choose an option from the following before continuing." There are five radio button options: "Mark File as 'Other' type", "File is Native Schedule", "File is CFSR", "File is Human Readable Cost" (which is selected), and "Delete and upload a different file". A checkbox for "Contains Format 5 Data" is also present. A "Continue" button is at the bottom left. A blue callout box with an arrow points to the "File is Human Readable Cost" option, containing the text: "Choose the appropriate file type and click Continue".



SUBMISSION CONFIRMATION

Once the Submit button is clicked, all Reviewers and Submitters assigned to the contract will receive an automated email message alerting them to the submission.



If you have any questions, please contact
CADE SUPPORT
CADESupport@Tecolote.com