

CSDR Submit-Review Website Submitter Guide

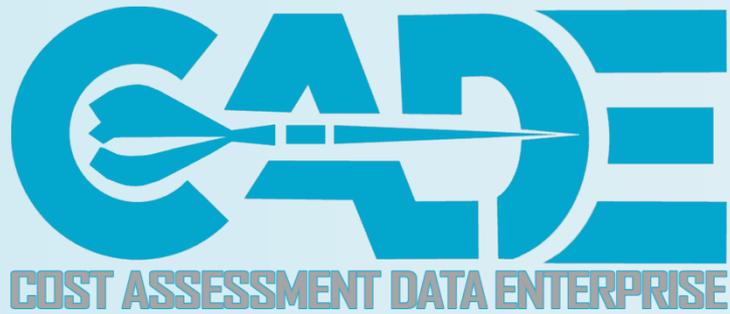
October 2016

CADE Support
571-256-9955

CADESupport@tecolote.com

CAPE

COST ASSESSMENT & PROGRAM EVALUATION



Submitter Training

The following document provides step-by-step screenshots to illustrate the major actions performed by Submitters in the CSDR-SR system:

- [Obtaining an ECA Certificate](#)
- [Requesting a CADE Portal account](#)
- [Logging into the Submit-Review Application](#)
- [Requesting Contract Access](#)
- [XML Conversion Instructions](#)
- [Upload Home Overview](#)
- [Submitting Cost Reports](#)
- [Submitting Software Reports and CWBS Dictionaries](#)
- [Viewing CSDR Plans](#)



Obtaining an ECA Certificate

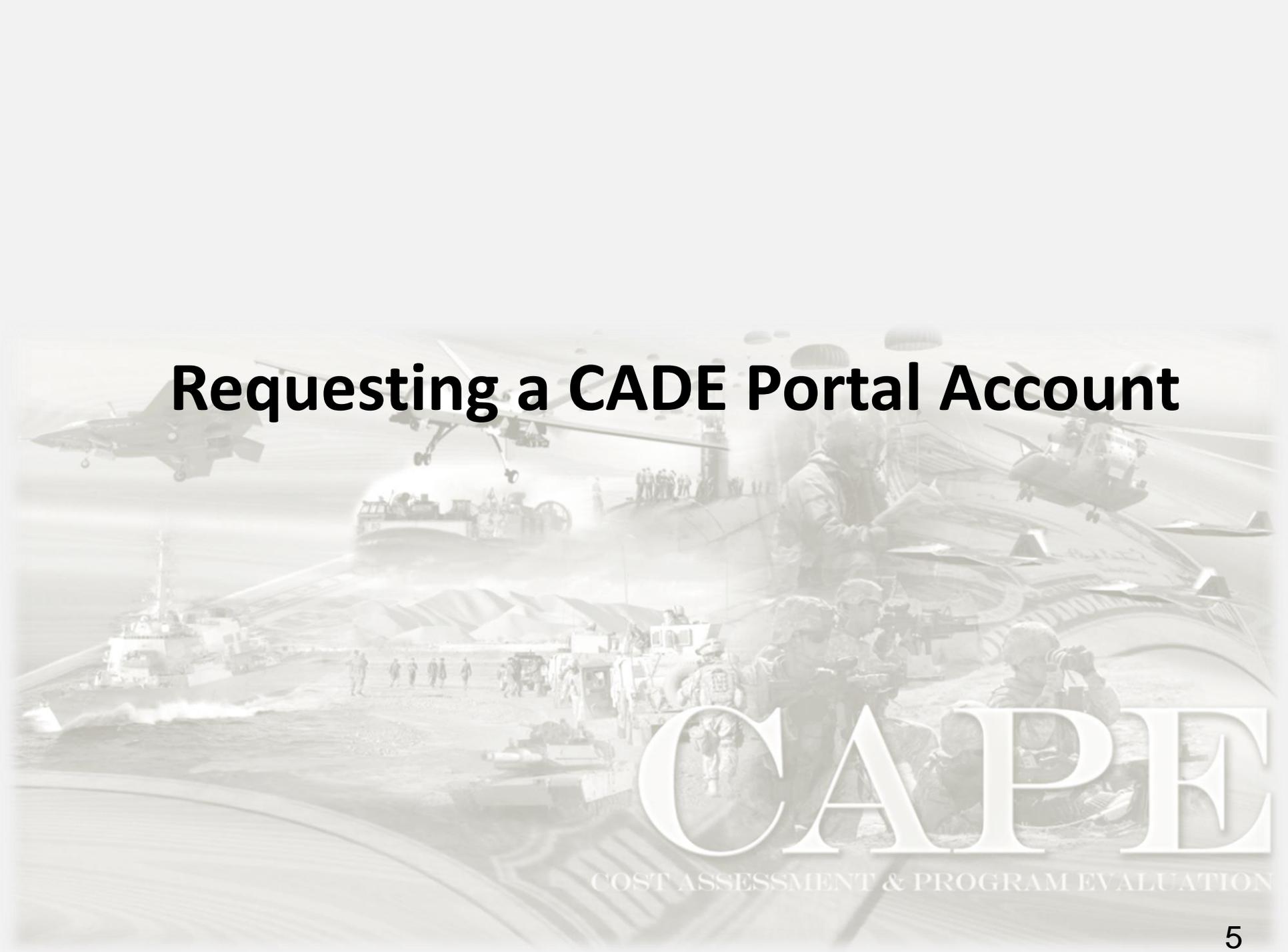




Obtaining an ECA Certificate

OSD CAPE

- Before you will be able to request access to the DCARC Portal you will first need to have a valid CAC or ECA Certificate
- The type of ECA certificate required is a Medium Token Assurance Identity Certificate
- To locate approved certificate vendors please visit the ECA PKI Program Website at:
<http://iase.disa.mil/pki/eca/Pages/index.aspx>



Requesting a CADE Portal Account

CADE

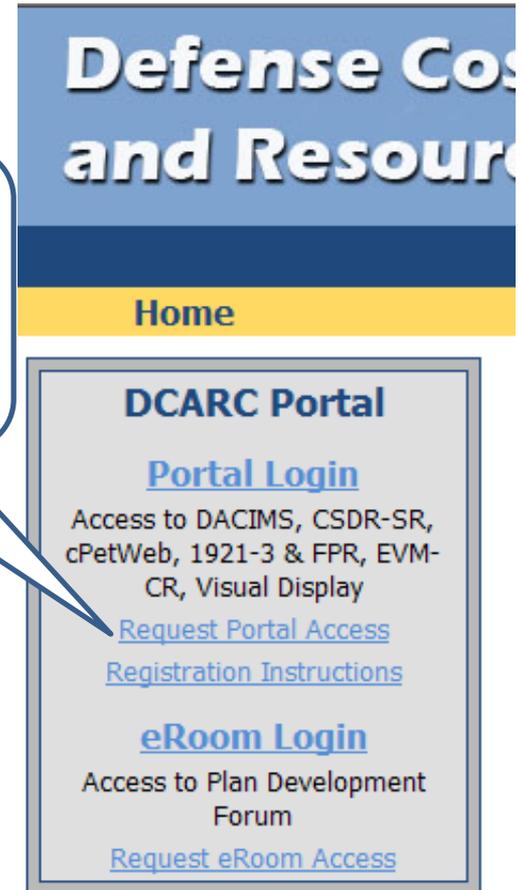
COST ASSESSMENT & PROGRAM EVALUATION

Requesting a CADE Portal Account

OSD CAPE

- <http://cade.osd.mil/>
To request a CADE Portal account, select the **“Request Portal Access”** link
- If you already have a CADE Portal account, you do not need to register for a new account. Please contact CADESupport@tecolote.com for assistance

From the DCARC Home page select the “Request Portal Access” link



The screenshot shows the DCARC Home page. At the top, there is a blue header with the text "Defense Cost and Resource". Below the header is a yellow bar with the word "Home". The main content area is a grey box with the following text:

DCARC Portal

[Portal Login](#)
Access to DACIMS, CSDR-SR, cPetWeb, 1921-3 & FPR, EVM-CR, Visual Display

[Request Portal Access](#)

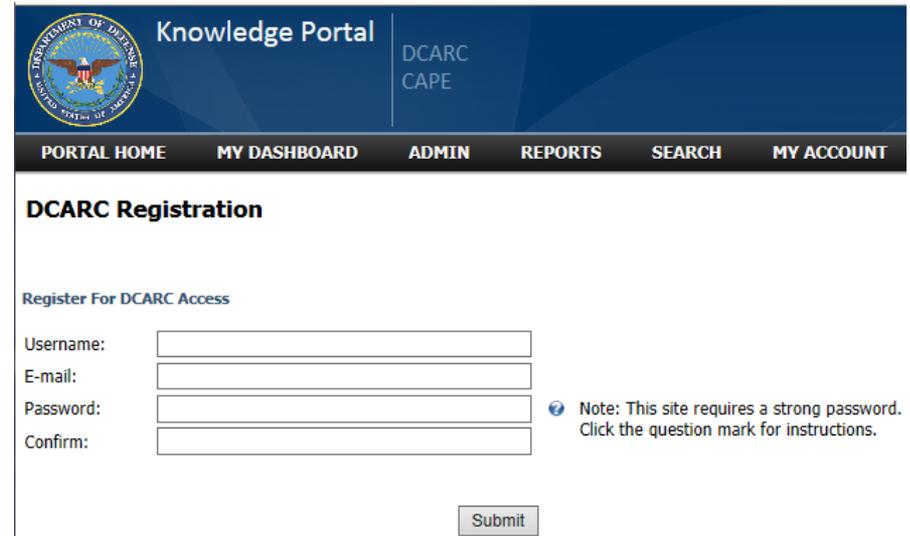
[Registration Instructions](#)

eRoom Login
Access to Plan Development Forum

[Request eRoom Access](#)

Account Registration

- Create a username and password and fill out the user profile
- When completing the account request form, request the **“CSDR-SR Submitter”** role
- Click **“Submit”** to begin account approval process



Knowledge Portal
DCARC
CAPE

PORTAL HOME MY DASHBOARD ADMIN REPORTS SEARCH MY ACCOUNT

DCARC Registration

Register For DCARC Access

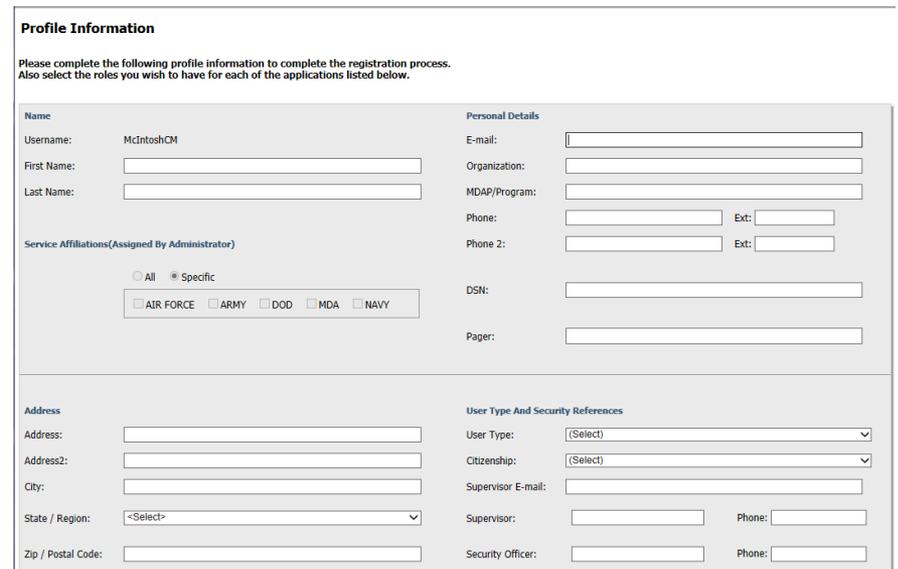
Username:

E-mail:

Password:

Confirm:

Note: This site requires a strong password. Click the question mark for instructions.



Profile Information

Please complete the following profile information to complete the registration process. Also select the roles you wish to have for each of the applications listed below.

<p>Name</p> <p>Username: McIntoshCM</p> <p>First Name: <input type="text"/></p> <p>Last Name: <input type="text"/></p>		<p>Personal Details</p> <p>E-mail: <input type="text"/></p> <p>Organization: <input type="text"/></p> <p>MDAP/Program: <input type="text"/></p> <p>Phone: <input type="text"/> Ext: <input type="text"/></p> <p>Phone 2: <input type="text"/> Ext: <input type="text"/></p> <p>DSN: <input type="text"/></p> <p>Pager: <input type="text"/></p>	
<p>Service Affiliations (Assigned By Administrator)</p> <p><input type="radio"/> All <input checked="" type="radio"/> Specific</p> <p><input type="checkbox"/> AIR FORCE <input type="checkbox"/> ARMY <input type="checkbox"/> DOD <input type="checkbox"/> MDA <input type="checkbox"/> NAVY</p>			
<p>Address</p> <p>Address: <input type="text"/></p> <p>Address2: <input type="text"/></p> <p>City: <input type="text"/></p> <p>State / Region: <input type="text" value="-Select-"/></p> <p>Zip / Postal Code: <input type="text"/></p>		<p>User Type And Security References</p> <p>User Type: <input type="text" value="(Select)"/></p> <p>Citizenship: <input type="text" value="(Select)"/></p> <p>Supervisor E-mail: <input type="text"/></p> <p>Supervisor: <input type="text"/> Phone: <input type="text"/></p> <p>Security Officer: <input type="text"/> Phone: <input type="text"/></p>	

Logging into the Submit- Review Application





Logging into CSDR-SR System

- After logging in, select the **CSDR-SR** link
- If you have an EVM-CR account and did not have to request a new account, select the **“Request Application Roles”** link to add the CSDR-SR Submitter role to your account

Select the “CSDR-SR” link

Select the “Request application roles” link to add “CSDR-SR Submitter” role

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DEPARTMENT OF DEFENSE
UNITED STATES OF AMERICA

CADE Portal

PORTAL HOME MY ACCOUNT

CADE Portal Home

Submit & Review Applications

- CSDR-SR
- 1921-3 & FPR
- EVM-CR

Other Applications

- cPet Web

Account Actions

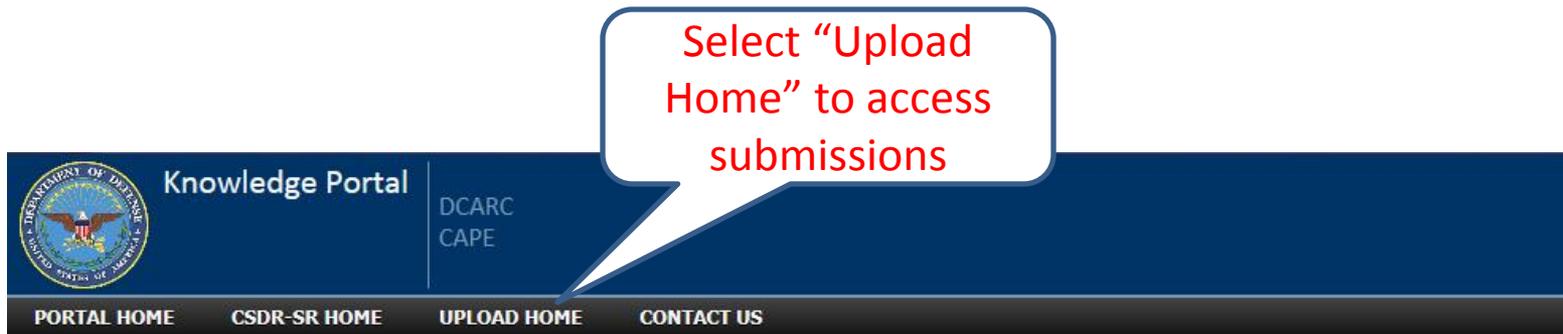
- [Change your password](#)
- [Update your profile](#)
- [Request application roles](#)
- [Transfer file\(s\) to the Help Desk](#)

This system handles UNCLASSIFIED cost data

Logging into CSDR-SR System

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Select the Upload Home tab to continue:

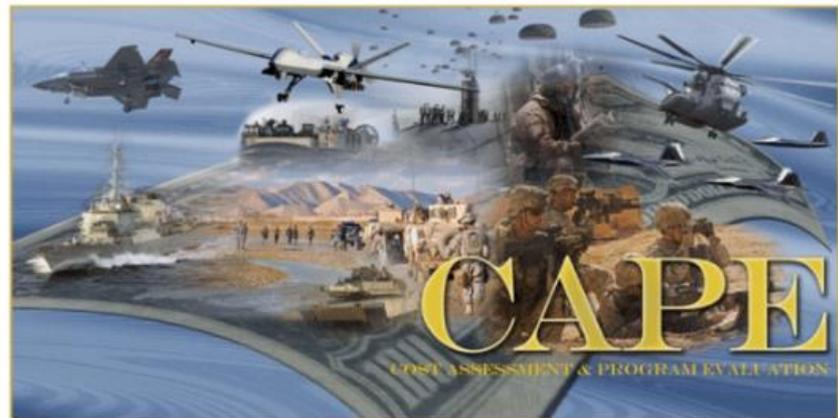


Welcome to CSDR-SR

User Guides

 [Reviewer Guide](#) - Illustrates to reviewers how to request an account, review/comment on data submissions, view CSDR plans, and review future submission events.

 [Submitter Guide](#) - Illustrates to submitters how to request an account, upload documents, and view CSDR plans.



Requesting Contract Access





Upload Home: Contract Request

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- The **“Contract Request”** tab allows a Submitter to enter the Prime Contract Number or CSDR Plan Number
- Clicking **“Send Request”** will alert the DCARC Validation Analysts that you need to be added to the contract:

Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | **UPLOAD HOME**

Upload Home
 (***) CSDR-SR Data Only, No EVM Data (***)

Submission Events | Assigned Contracts | Submissions in Progress | Rejected Submissions | Submission History | **Contract Request**

Please enter the contract number of the request. After sending the request, the appropriate authority will review the request and act accordingly.

Contract Number:

Plan Number:

Send Request

Enter the Contract Number or Plan Number and select “Send Request”

Upload Home Overview





Upload Home: Submission Events

OSD CAPE

- On the **“Upload Home”** page, select the **“Upload”** option on the right side of the table to begin uploading files for a given submission event
- If you have submissions due within the next 60 days that are not showing up, please contact the Lead Program Office Reviewer from your government Program Office


Knowledge Portal | DCARC
CAPE

[PORTAL HOME](#) | [CSDR-SR HOME](#) | [UPLOAD HOME](#) | [CONTACT US](#)

Upload Home

(*** CSDR-SR Data Only, No EVM Data ***)

[Submission Events](#) | [Assigned Contracts](#) | [Submissions in Progress](#) | [Rejected Submissions](#) | [Submission History](#) | [Contract Request](#)

Submission Events

Date Range: | Program:
 Submission Stage: | Contract:

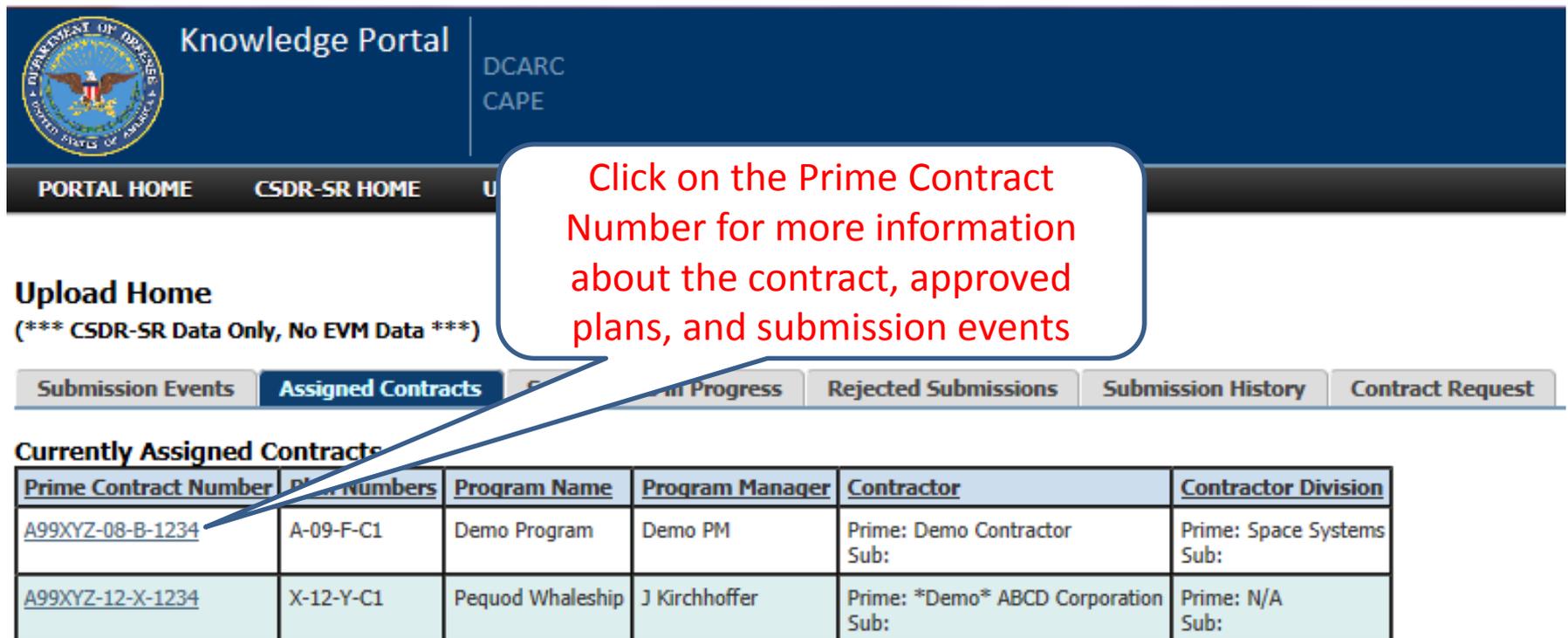
Select “Upload” to begin the submission process

Event Name	Expected Files	Expected As Of Date	Expected Submission Date	Prime Contract Number	Task	Plan Number	Program Name	Submission ID	Submission Status	Submission Stage	Process	
Initial CWBS Submission	CWBS Mapping, CWBS Dictionary	5/30/2014	7/10/2014	A99XYZ-08-B-1234	Testt	A-09-F-C1	Demo Program		Late			Upload
Initial Report	1921,1921-1,1921-2	5/30/2014	7/10/2014	A99XYZ-08-B-1234	Testt	A-09-F-C1	Demo Program		Late			Upload
Initial Software Development Report	SRDR Initial Report	5/30/2014	7/10/2014	A99XYZ-08-B-1234	Testt	A-09-F-C1	Demo Program		Late			Upload

Upload Home: Assigned Contracts

OSD CAPE

- The “**Assigned Contracts**” tab shows the Submitter which contracts they are assigned to in the Submit-Review website
- If a contract that you are required to submit reports for is not listed here, click on the “**Contract Request**” tab:



Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | U

Upload Home
(*** CSDR-SR Data Only, No EVM Data ***)

Submission Events | **Assigned Contracts** | In Progress | Rejected Submissions | Submission History | Contract Request

Currently Assigned Contracts

Prime Contract Number	Plan Numbers	Program Name	Program Manager	Contractor	Contractor Division
A99XYZ-08-B-1234	A-09-F-C1	Demo Program	Demo PM	Prime: Demo Contractor Sub:	Prime: Space Systems Sub:
A99XYZ-12-X-1234	X-12-Y-C1	Pequod Whaleship	J Kirchhoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:

Click on the Prime Contract Number for more information about the contract, approved plans, and submission events



Upload Home: Submissions in Progress

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- The **“Submissions in Progress”** tab displays the submissions that have either been started, but not submitted, or submissions that have been set back to **“In Process: Contractor”** by the DCARC Validation Analyst:



Knowledge Portal

DCARC
CAPE
[PORTAL HOME](#) [CSDR-SR HOME](#) [UPLOAD HOME](#) [CONTACT US](#)

Upload Home

(*** CSDR-SR Data Only, No EVM Data ***)

[Submission Events](#) [Assigned Contracts](#) [Submissions in Progress](#) [Rejected Submissions](#) [Submission History](#) [Contract Request](#)

Click “Upload” to continue a submission

Submissions currently in progress

Submission ID	As Of Date	Submission Event	Submission Date	Prime Contract Number	Plan Number	Task	Program Name	Program Manager	Contractor	Contractor	
1779	4/18/2014	Initial Report		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload
1781	4/18/2014	Interim Report 2		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload
1782	4/18/2014	Interim Report 1		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload
1783	4/21/2014	Interim Report 3		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload
1784	4/18/2014	Final Report		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload
1785	4/23/2014	CWBS Index and Dictionary	6/6/2014	A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload
1838	4/30/2014	Test 6/13		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:	Upload



Upload Home: Rejected Submissions

OSD CAPE

- The “**Rejected Submissions**” tab displays a record of the submissions that have been formally rejected by the Director of the DCARC:


Knowledge Portal
DCARC
CAPE

PORTAL HOME CSDR-SR HOME **UPLOAD HOME** CONTACT US

Upload Home

(*** CSDR-SR Data Only, No EVM Data ***)

[Submission Events](#)
 [Assigned Contracts](#)
 [Submissions in Progress](#)
 [Rejected Submissions](#)
 [Submission History](#)
 [Contract Request](#)

Rejected Submissions

Submission ID	As Of Date	Submission Event	Submission Date	Prime Contract Number	Plan Number	Task	Program Name	Program Manager	Contractor	Contractor Division
1746	7/30/2013	Contract Award	8/19/2013	A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	Pequod Whaleship	J Kirchhoffer	Prime: *Demo* ABCD Corporation Sub:	Prime: N/A Sub:

Upload Home: Submission History

OSD CAPE

- The **“Submission History”** tab displays a historical record of all submissions, in all stages, for the history of the Submitter:



Enter Search criteria to locate a specific submission or set of submissions

Upload Home

(*** CSDR-SR Data Only, No EVM Data ***)

[Submission Events](#)
[Assigned Contracts](#)
[Submissions in Progress](#)
[Rejected Submissions](#)
[Submission History](#)
[Contract Request](#)

Search Submission History

Submission ID: Contract Number:
 Submission Stage: Program:
 As Of Date After:
 As Of Date Before:

[Hide Search History Criteria](#)

Submission ID	As Of Date	Submission Event	Submission Date	Prime Contract Number	Plan Number	Task	Last Status Date	Last Status Set By	Status	Stage
1861	5/30/2014	Initial Report		A99XYZ-08-B-1234	A-09-F-C1	Test	7/17/2014	Test CSDRSubmitter	Late Submit	Submitting
1838	4/30/2014	Test 6/13		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	6/30/2014	Test CSDRSubmitter	Late Submit	Submitting
1837	4/30/2014	Test 6/13		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	6/30/2014	Test CSDRSubmitter	Late Submit	Submitting
1785	4/23/2014	CWBS Index and Dictionary	6/6/2014	A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	6/6/2014	James Kirst	Contractor	Submitting
1784	4/18/2014	Final Report		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	4/21/2014	Test CSDRSubmitter	Late Submit	Submitting
1783	4/21/2014	Interim Report 3		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	4/21/2014	Test CSDRSubmitter	Late Submit	Submitting
1782	4/18/2014	Interim Report 1		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	4/18/2014	Test CSDRSubmitter	Late Submit	Submitting
1781	4/18/2014	Interim Report 2		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	4/18/2014	Test CSDRSubmitter	Late Submit	Submitting
1779	4/18/2014	Initial Report		A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	4/18/2014	Test CSDRSubmitter	Late Submit	Submitting
1746	7/30/2013	Contract Award	8/19/2013	A99XYZ-12-X-1234	X-12-Y-C1	LRIP 1	7/17/2014	Charlotte McIntosh	Rejected	Finalized

Click on the Submission ID # to see the details of the historical submission

XML Conversion Instructions





cPet Overview

OSD CAPE

- Key cPet Functions
 - Build & Edit CSDR Plans and RDT
 - Build, Edit, & Pre-validate CCDR Formats
 - Import and create Excel CCDR forms/templates
 - Import CCDR data from Excel “flat file”

- cPet native file format is XML!



You're Already Doing It

OSD CAPE

COST DATA SUMMARY REPORT									
Form Approved OMB No. 0704-0092 The public reporting burden for this collection of information is estimated to average 9 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE ABOVE ORGANIZATION.									
1. PROGRAM a. INOAP: cPet Demonstration Space System (CDSS) b. PHASE: Development		2. PRIME MISSION PRODUCT Demo PMP		3. CONTRACTOR TYPE (X one) <input type="checkbox"/> PRIME/ASSOCIATE <input checked="" type="checkbox"/> DIRECT-REPORTING SUBCONTRACTOR		4. NAME/ADDRESS (Include ZIP Code) Demo Corporation, 456 Test Blvd, New York, NY, 55555		5. APPROVED PLAN NUMBER X-08-Y-C1	
6. CUSTOMER (DIRECT-REPORTING SUBCONTRACTOR USE ONLY)		7. CONTRACT FFP \$3,219,200.0		8. CONTRACT PRICE N/A		10. TYPE ACTION a. CONTRACT NO.: A99XYZ-08-B-1234 b. LATEST MODIFICATION:		c. SOLICITATION NO.: d. NAME: Demo	
11. PERIOD OF PERFORMANCE a. START DATE (YYYYMMDD): 20080513 b. END DATE (YYYYMMDD): 20100131		12. APPROPRIATION <input checked="" type="checkbox"/> FDTAE <input type="checkbox"/> PROCUREMENT <input type="checkbox"/> O&M		13. REPORT CYCLE <input type="checkbox"/> INITIAL <input checked="" type="checkbox"/> INTERIM <input type="checkbox"/> FINAL		14. SUBMISSION NUMBER 1		15. RESUBMISSION NUMBER 0	
17. NAME (Last, First, Middle Initial) Tester, Fried A		18. DEPARTMENT Business Operations		19. TELEPHONE NUMBER (Include Area Code) 555-555-5555		20. EMAIL ADDRESS f.tester@demo.com		21. DATE PREPARED (YYYYMMDD) 20081201	
VBS ELEMENT CODE	VBS REPORTING ELEMENTS	COSTS INCURRED TO DATE			NUMBER OF UNITS AT COMPLETION	COSTS INCURRED AT COMPLETION			
		NONRECURRING	RECURRING	TOTAL		NONRECURRING	RECURRING	TOTAL	
1.0	Space System	\$419,000.0	\$49,200.0	\$468,200.0	1	\$2,819,000.0	\$140,700.0	\$2,959,700.0	
1.1	SEI/PM and Other Common Elements	\$25,000.0	\$50,000.0	\$75,000.0	1	\$125,000.0	\$29,000.0	\$154,000.0	
1.2	Space Vehicle (L_n as required)	\$229,000.0	\$19,200.0	\$248,200.0	1	\$1,329,000.0	\$57,000.0	\$1,386,000.0	
1.2.1	SEI/PM and Other Common Elements	\$24,000.0	\$5,000.0	\$29,000.0	1	\$124,000.0	\$9,000.0	\$133,000.0	
1.2.2	Spacecraft Bus	\$22,000.0	\$2,500.0	\$24,500.0	1	\$222,000.0	\$10,000.0	\$232,000.0	
1.2.2.1	Integration, Assembly, Test and Checkout	\$12,000.0	\$2,000.0	\$14,000.0	1	\$112,000.0	\$4,000.0	\$116,000.0	
1.2.2.2	Telemetry, Tracking, and Command Subsystem	\$10,000.0	\$500.0	\$10,500.0	1	\$110,000.0	\$6,000.0	\$116,000.0	
1.2.3	Communication Payload	\$24,000.0	\$0.0	\$24,000.0	1	\$424,000.0	\$18,000.0	\$442,000.0	

welcome to

cPet

Suggestions for getting started:

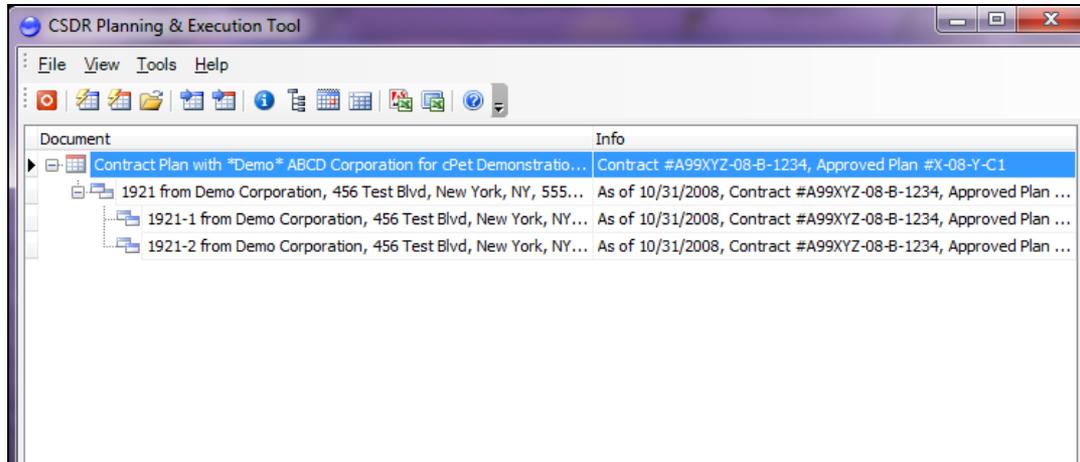
- Import an Excel-based CSDR Plan by selecting File→Import
 - Create a new CSDR Plan by selecting File→New
 - Open an existing cPet document by selecting File→Open
- Drag and drop cPet files from Windows Explorer into this window
 - Select Help to access the built-in Help System

```

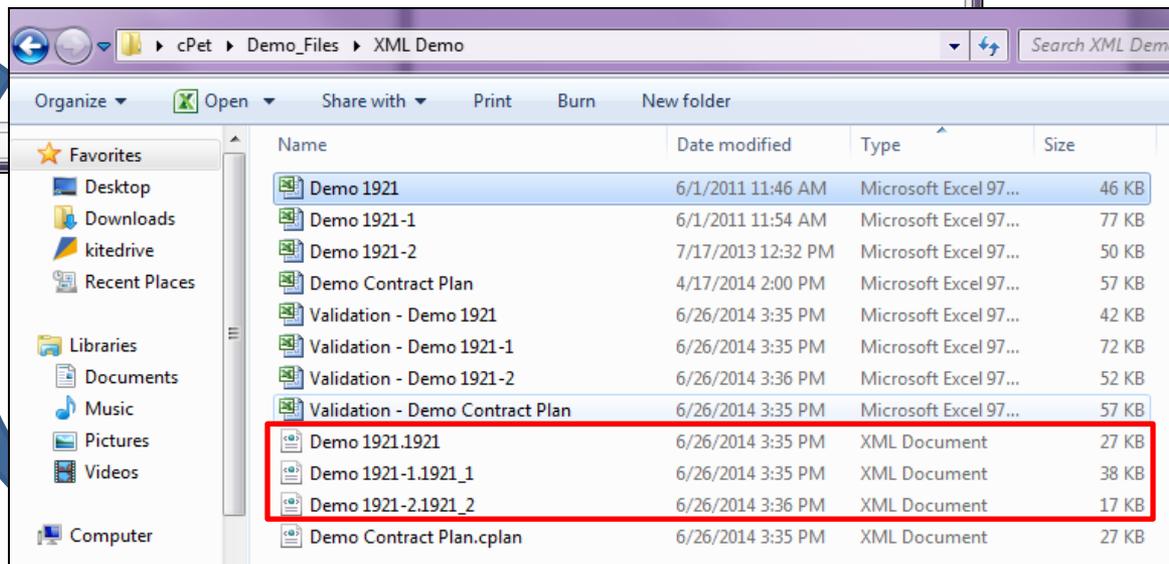
<?xml version="1.0" encoding="utf-8"?>
<Form1921 xmlns="urn:Teconote:DCARC:CCDRForms2007" xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance">
  <programName>cPet Demonstration Space System (CDSS)</programName>
  <programPhase>Development</programPhase>
  <primeMissionProduct>Demo PMP</primeMissionProduct>
  <contractorType>Prime or Associate</contractorType>
  <contractorNameAddress>
    <contractorName>Demo Corporation, 456 Test Blvd, New York, NY,
    <address>
      <address1></address1>
      <address2></address2>
      <city></city>
      <state></state>
      <zipCode></zipCode>
      <isInternational>false</isInternational>
    </address>
  </contractorNameAddress>
  <approvedPlanNumber>X-08-Y-C1</approvedPlanNumber>
  <customerName></customerName>
  <contractType></contractType>
  <contractPrice>3219200</contractPrice>
  <contractCeiling>N/A</contractCeiling>
  <typeAction>
    <contractNumber>A99XYZ-08-B-1234</contractNumber>
    <latestModification></latestModification>
    <solicitationNumber></solicitationNumber>
  </typeAction>
  <name>Demo</name>
  <periodOfPerformance>
    <startDate>2008-05-13</startDate>
    <endDate>2010-01-31</endDate>
  </periodOfPerformance>
  </Form1921>
    
```

cPet defines XML standard for CCDR data

cPet Desktop Conversion



1. Import Excel version of the Contract Plan, then the Excel 1921, 1921-1, and 1921-2, or Excel Flat File.



2. cPet automatically creates XML versions of the original Excel files in their source folder directory.

cPet Web Conversion

OSD CAPE

1. Navigate to cPet Web from the PORTAL HOME page, “MY CPET”, and “Other cPet Functions”.
2. Browse and select the Excel Contract Plan, 1921, 1921-1, and 1921-2 reports. Then click “Convert”.




CADE Portal

[PORTAL HOME](#)
[MY ACCOUNT](#)

CADE Portal Home

Submit & Review Applications

-  CSDR-SR
-  1921-3 & FPR
-  EVM-CR

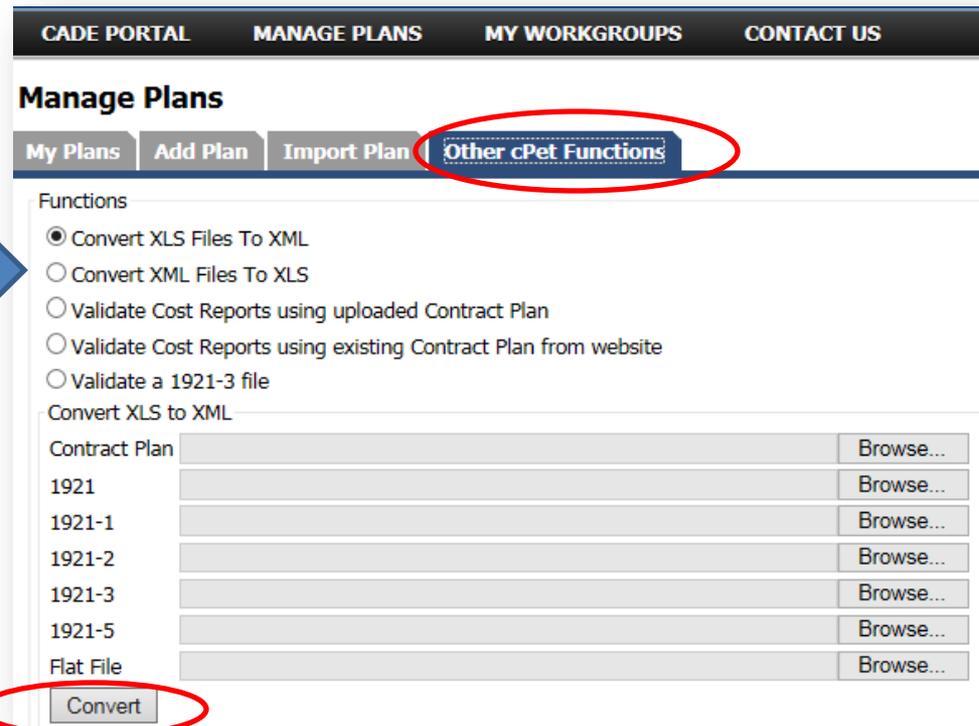
Other Applications

- cPet Web**

Account Actions

- [Change your password](#)
- [Update your profile](#)
- [Request application roles](#)
- [Transfer file\(s\) to the Help Desk](#)

This system handles UNCLASSIFIED cost data



[CADE PORTAL](#)
[MANAGE PLANS](#)
[MY WORKGROUPS](#)
[CONTACT US](#)

Manage Plans

[My Plans](#)
[Add Plan](#)
[Import Plan](#)
[Other cPet Functions](#)

Functions

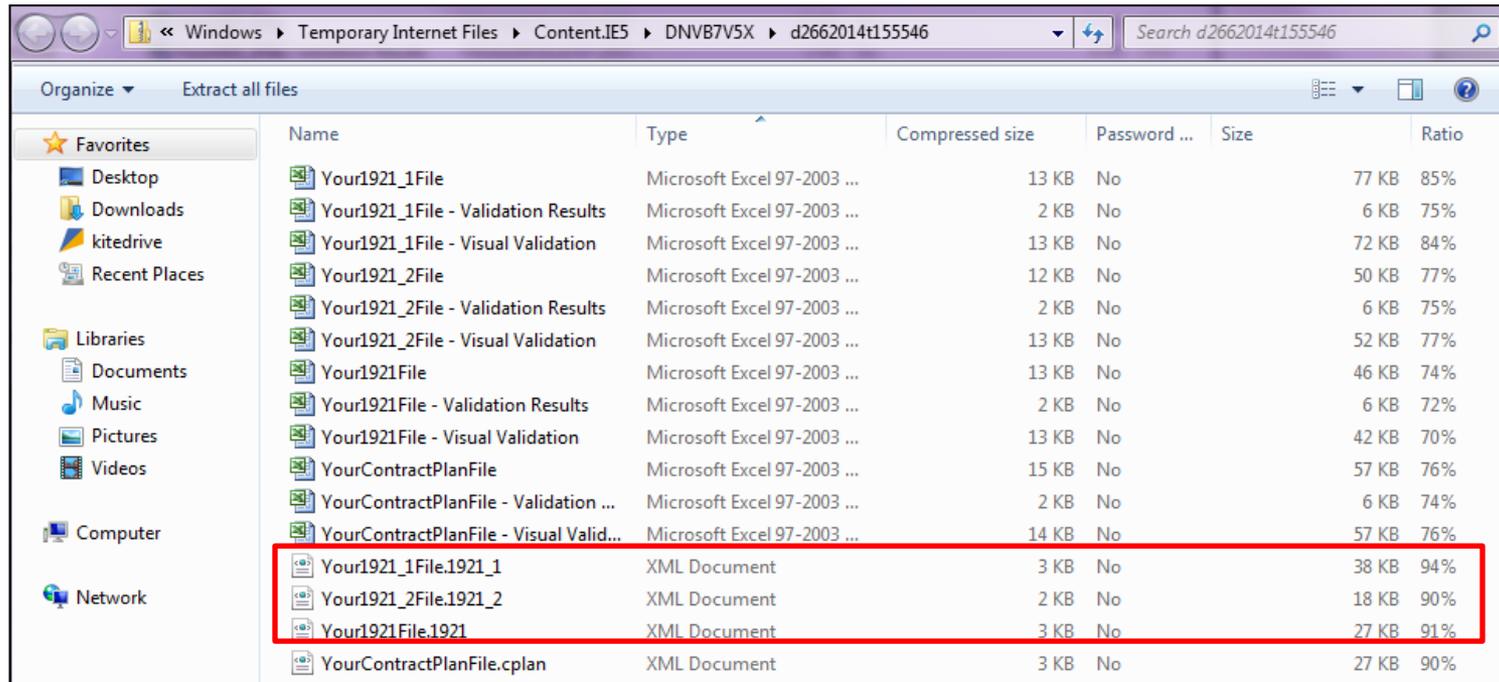
- Convert XLS Files To XML
- Convert XML Files To XLS
- Validate Cost Reports using uploaded Contract Plan
- Validate Cost Reports using existing Contract Plan from website
- Validate a 1921-3 file

Convert XLS to XML

Contract Plan	Browse...
1921	Browse...
1921-1	Browse...
1921-2	Browse...
1921-3	Browse...
1921-5	Browse...
Flat File	Browse...

[Convert](#)

cPet Web Conversion, cont.



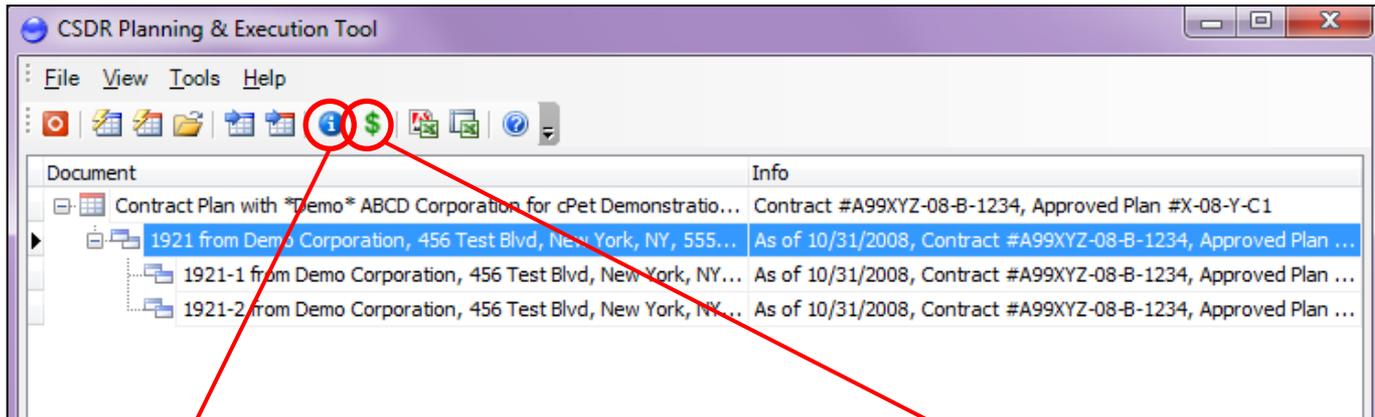
Windows Explorer window showing the contents of a folder. The address bar indicates the path: Windows > Temporary Internet Files > Content.IE5 > DNVB7V5X > d2662014t155546. The search bar contains the text: Search d2662014t155546. The window title is "Organize" and the action is "Extract all files".

Name	Type	Compressed size	Password ...	Size	Ratio
Your1921_1File	Microsoft Excel 97-2003 ...	13 KB	No	77 KB	85%
Your1921_1File - Validation Results	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	75%
Your1921_1File - Visual Validation	Microsoft Excel 97-2003 ...	13 KB	No	72 KB	84%
Your1921_2File	Microsoft Excel 97-2003 ...	12 KB	No	50 KB	77%
Your1921_2File - Validation Results	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	75%
Your1921_2File - Visual Validation	Microsoft Excel 97-2003 ...	13 KB	No	52 KB	77%
Your1921File	Microsoft Excel 97-2003 ...	13 KB	No	46 KB	74%
Your1921File - Validation Results	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	72%
Your1921File - Visual Validation	Microsoft Excel 97-2003 ...	13 KB	No	42 KB	70%
YourContractPlanFile	Microsoft Excel 97-2003 ...	15 KB	No	57 KB	76%
YourContractPlanFile - Validation ...	Microsoft Excel 97-2003 ...	2 KB	No	6 KB	74%
YourContractPlanFile - Visual Valid...	Microsoft Excel 97-2003 ...	14 KB	No	57 KB	76%
Your1921_1File.1921_1	XML Document	3 KB	No	38 KB	94%
Your1921_2File.1921_2	XML Document	2 KB	No	18 KB	90%
Your1921File.1921	XML Document	3 KB	No	27 KB	91%
YourContractPlanFile.cplan	XML Document	3 KB	No	27 KB	90%

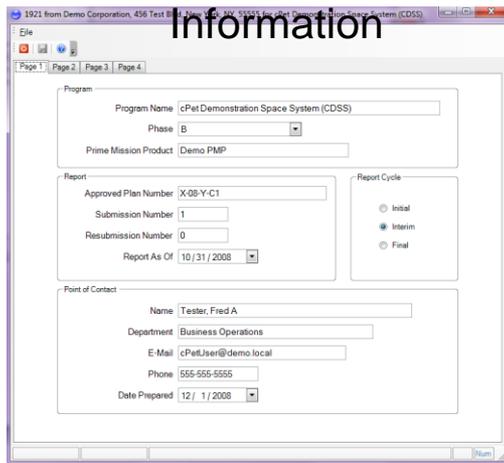
3. You will be prompted to **“Open”** a folder containing the original Excel files, as well as the converted XML files.

Troubleshooting

If the “Visual Validation” files contain cells that are not highlighted in GREEN, the files can be corrected within cPet Desktop:

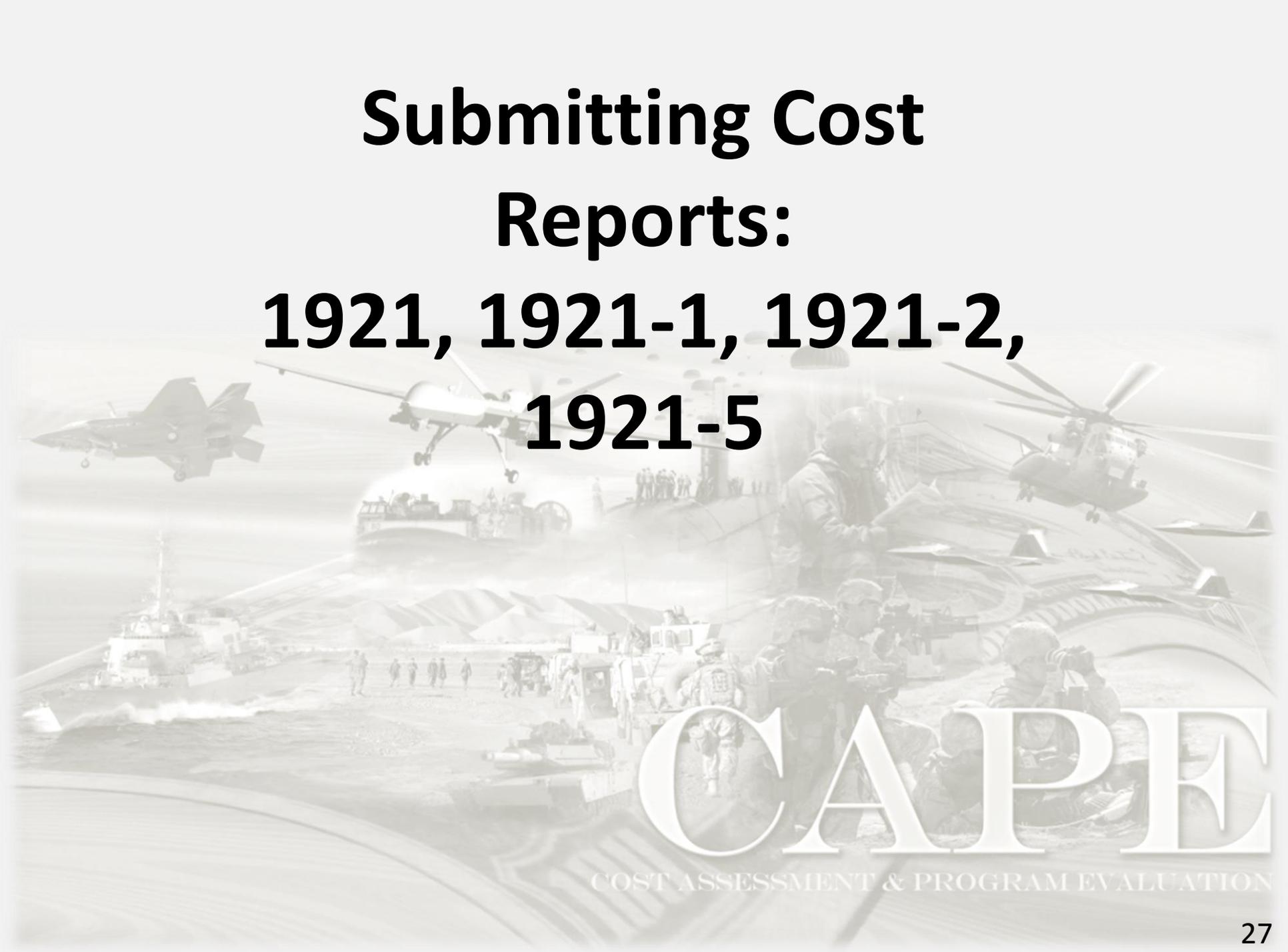


Edit and Save Header Information



Edit and Save Cost Data

WBS Element Code	Reporting Element	# of Units	To Date			At Completion			
			Nonrecurring	Recurring	Total	# of Units	Nonrecurring	Recurring	Total
1.0	Space System	0.0	419,000.0	49,200.0	468,200.0	1.0/1.0	2,819,000.0	140,700.0	2,959,700.0
1.1	SEIT/PM and Other Common Ele...	0.0	25,000.0	25,000.0	50,000.0	1.0	125,000.0	29,000.0	154,000.0
1.2	Space Vehicle (1...n as required)	0.0	229,000.0	13,200.0	242,200.0	1.0	1,329,000.0	57,200.0	1,386,200.0
1.2.1	SEIT/PM and Other Common Ele...	0.0	24,000.0	5,000.0	29,000.0	1.0	124,000.0	9,000.0	133,000.0
1.2.2	Spacecraft Bus	0.0	22,000.0	2,500.0	24,500.0	1.0	222,000.0	10,500.0	232,500.0
1.2.2.1	Integration, Assembly, Test and C...	0.0	12,000.0	2,000.0	14,000.0	1.0	112,000.0	6,000.0	118,000.0
1.2.2.2	Telemetry, Tracking, and Commu...	0.0	10,000.0	500.0	10,500.0	1.0	110,000.0	4,500.0	114,500.0
1.2.3	Communication / Payload	0.0	24,000.0	0.0	24,000.0	1.0	424,000.0	16,000.0	440,000.0
1.2.3.1	Communication	0.0	17,000.0	0.0	17,000.0	1.0	217,000.0	8,000.0	225,000.0
1.2.3.1.1	UHF Antenna Subsystem	0.0	8,000.0	0.0	8,000.0	1.0	108,000.0	4,000.0	112,000.0
1.2.3.1.2	Ka Antenna Subsystem	0.0	9,000.0	0.0	9,000.0	1.0	109,000.0	4,000.0	113,000.0
1.2.3.2	Payload	0.0	7,000.0	0.0	7,000.0	1.0	207,000.0	8,000.0	215,000.0
1.2.3.2.1	Legacy Subsystem	0.0	3,000.0	0.0	3,000.0	1.0	102,000.0	4,000.0	107,000.0
1.2.3.2.2	Ka to UHF Subsystem	0.0	4,000.0	0.0	4,000.0	1.0	104,000.0	4,000.0	108,000.0
1.2.4	Booster Adapter	0.0	5,000.0	200.1	5,200.0	1.0	105,000.0	4,200.0	109,200.0
1.2.5	Space Vehicle Storage	0.0	4,000.0	500.0	4,500.0	1.0	104,000.0	4,500.0	108,500.0
1.2.6	Launch Systems Integration	0.0	50,000.0	2,000.0	52,000.0	1.0	150,000.0	6,000.0	156,000.0
1.2.7	Launch Operations & Mission Sup...	0.0	100,000.0	3,000.0	103,000.0	1.0	200,000.0	7,000.0	207,000.0
1.3	Ground (1...n as required)	0.0	128,000.0	7,000.0	135,000.0	1.0	1,128,000.0	47,000.0	1,175,000.0
1.3.1	SEIT/PM and Other Common Ele...	0.0	20,000.0	2,000.0	22,000.0	1.0	120,000.0	6,000.0	126,000.0
1.3.2	Ground Terminal Subsystems	0.0	13,000.0	0.0	13,000.0	1.0	113,000.0	4,000.0	117,000.0
1.3.3	Command and Control Subsystem	0.0	14,000.0	0.0	14,000.0	1.0	114,000.0	4,000.0	118,000.0



**Submitting Cost
Reports:
1921, 1921-1, 1921-2,
1921-5**

CAPE

COST ASSESSMENT & PROGRAM EVALUATION



Step 1: Select Submission Event

OSD CAPE

- Access the CSDR Submit-Review Application via the CADE Portal Home Page, then navigate to Upload Home
- Identify the Submission Event and click **“Upload”** to begin the submission

PORTAL HOME CSDR-SR HOME MY CSDR UPLOAD HOME SEARCH CONTACT US

Upload Home

(*** CSDR-SR Data Only, No EVM Data ***)

Submission Events Assigned Contracts Submissions in Progress Rejected Submissions Submission History

Submission Events

Date Range: Program:
 Submission Stage: Contract:

Event Name	Expected Files	Expected As Of Date	Expected Submission Date	Prime Contract Number	Task	Plan Number	Program Name	Submission ID	Submission Status	Submission Stage	In Progress	
Initial Review	CWBS Dictionary	6/30/2006	8/31/2006	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Initial Review	CWBS Dictionary	6/30/2006	8/31/2006	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Preliminary Design Review (PDR)	1921,Other	10/31/2007	1/31/2008	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Preliminary Design Review (PDR)	1921,1921-5	10/31/2007	1/31/2008	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Critical Design Review (CDR)	1921,Other	10/31/2008	1/31/2009	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Critical Design Review (CDR)	1921,Other	10/31/2008	1/31/2009	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Initial Operational Capability (IOC)	1921,Other,CWBS Dictionary	10/31/2009	1/31/2010	XYZ-09-C-0001	1921-5 Plan	B-05-F-C5	Example		Late			Upload
Initial Operational Capability (IOC)	1921,Other,CWBS Dictionary	10/31/2009	1/31/2010	XYZ-09-C-0001	1921-5 Plan							Upload
Final Review	1921,Other	1/31/2010	3/31/2010	XYZ-09-C-0001	1921-5 Plan							Upload
Initial Review	CWBS Dictionary	6/30/2006	8/31/2006	XYZ-09-C-0001								Upload
Critical Design Review (CDR)	1921,1921-1	10/31/2008	1/31/2009	XYZ-09-C-0001								Upload
Initial Operational Capability (IOC)	1921,1921-1,CWBS Dictionary	10/31/2009	1/31/2010	XYZ-09-C-0001								Upload
Final Review	1921,1921-1	1/31/2010	3/31/2010	XYZ-09-C-0001								Upload
Preliminary Design Review (PDR).xlsx	1921,1921-1,1921-2,Other,SRDR Initial Report	10/31/2014	1/31/2014	XYZ-09-C-0001								Upload
Critical Design Review (CDR)	1921,1921-1	10/31/2008	1/31/2009	XYZ-09-C-0001		L-15-C-C1	Example					Upload
Initial Operational Capability (IOC)	1921,1921-1,CWBS Dictionary	10/31/2009	1/31/2010	XYZ-09-C-0001		L-15-C-C1	Example		Late			Upload
Final Review	1921,1921-1	1/31/2010	3/31/2010	XYZ-09-C-0001		L-15-C-C1	Example		Late			Upload
Preliminary Design Review (PDR)	1921,1921-1	1/22/2016	3/22/2016	XYZ-09-C-0001		L-15-C-C1	Example					Upload
Preliminary Design Review (PDR)	1921,1921-1	10/31/2007	1/31/2008	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload
Critical Design Review (CDR)	1921,1921-1	10/31/2008	1/31/2009	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload
Critical Design Review (CDR)	1921,1921-1	10/31/2008	1/31/2009	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload
Initial Operational Capability (IOC)	1921,1921-1,CWBS Dictionary	10/31/2009	1/31/2010	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload
Initial Operational Capability (IOC)	1921,1921-1,CWBS Dictionary	10/31/2009	1/31/2010	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload
Final Review	1921,1921-1	1/31/2010	3/31/2010	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload
Final Awesome	1921,1921-1,1921-2	1/1/2014	1/1/2015	XYZ-09-C-0001		M-05-C-C1	Example		Late			Upload

Select “Upload” to begin the submission process

Step 2: Enter As Of Date

OSD CAPE

CADE PORTAL CSDR-SR HOME MY CSDR UPLOAD HOME SEARCH CONTACT US

Upload Submission

Back Cancel Submission

Step 1 of 5

Instructions
Enter an As Of Date, Name, Phone, and Email address and press the 'Next' button to continue.

Prog: Example Ctr#: XYZ-09-C-1234
Ctr: TBD Sub:

Submission Info Files

Contract Information

Contract Summary			
Program Name:	Example	Program URI:	Program Manager: DoD
Contract Number:	XYZ-09-C-1234	Contractor Name:	TBD
Sub Contract Number:		Contractor Division:	N/A
Military Handbook:	ELECT	Sub Contractor Division:	
Weapon System Type:	Non M	Prime/Sub:	Prime

Submission Event
Plan Number: FIXED
Submission Event: Critical D (CDR)
Expected Files: 1921
Expected As Of Date: 9/19/2016
Expected Submission Date: 9/31/2016

Submission Details
As Of Date: 10/19/2016
Status: Initiated
Comment: (Max 256 chr.)

Point of Contact Information
Name: Jenighi Powell
Phone: 571-867-5309
Email: jenighi.powell.ctr@mail

Next Enter an As Of Date, Name, Phone, and Email address and press the 'Next' button to continue.

Submitter enters the 'As of Date'

Select "Next" to continue

- The Submitter will enter the report 'As of Date' from the 1921 reports
- Once the POC Information has been verified, select **"Next"** to continue

Step 3: Browse, Select, Upload Files

OSD CAPE

- To upload the Excel and XML cost report files, select “**Browse**” to locate the report, select the correct “**File Type**”, and click “**Upload**”
- Click “**Next**” to continue

CADE PORTAL CSDR-SR HOME MY CSDR UPLOAD HOME SEARCH CONTACT US

Upload Submission

Back Cancel Submission Step 2 of 5

Instructions
Note: If you want to validate a 1921, 1921-1, 1921-2, or 1921-5 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.

Prog: Example Ctr#: X
 Ctr: TBD Sub:

Submission Info

Required Files
 1921,1921-1
 Select a file to Upload
 Caution: The total size of each file must be less than 30 mb.

[no files selected] Browse Please select a File Type. File Comment: Upload

Uploaded Files

File Name	File Type	File Comment	Actions
 Demo 1921-1.1921 1-fixed - V2.xml	1921-1	Variant 2	 
 Demo 1921.1921-fixed - V2.xml	1921	Variant 2	 
 Demo 1921-1.1921 1-fixed.xml	1921-1	Variant 1	 
 Demo 1921.1921-fixed.xml	1921	Variant 1	 

Back Next **Note: If you want to validate a 1921, 1921-1, 1921-2, or 1921-5 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.**

Select “Browse” to locate files

Identify and tag the “File Type”

Select “Upload” to add the file

Click “Next” to continue

Step 3: Browse, Select, Upload Files

OSD CAPE

 Now all sets of 1921 data will be required to be validated prior to finalizing the submission

CADE PORTAL CSDR-SR HOME MY CSDR UPLOAD HOME SEARCH CONTACT US

Upload Submission

[Back](#) | [Cancel Submission](#) Step 2 of 5

Instructions
Note: If you want to validate a 1921, 1921-1, 1921-2, or 1921-5 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.

Prog: **Example** Ctr#: **XYZ-09-C-1234**
 Ctr: **TBD** Sub:

Submission Info | **Files** | Validation

Unclassified Documents Only

Required Files
 1921,1921-1
 Select a file to Upload
 Caution: The total size of each file must be less than 30 mb.

Please select a File Type.

Uploaded Files

File Name	File Type	File Comment	Actions
 Demo 1921-1.1921_1-fixed - V2.xml	1921-1	Variant 2	 
 Demo 1921.1921-fixed - V2.xml	1921	Variant 2	 
 Demo 1921-1.1921_1-fixed.xml	1921-1	Variant 1	 
 Demo 1921.1921-fixed.xml	1921	Variant 1	 

[Back](#) | [Next](#) **Note: If you want to validate a 1921, 1921-1, 1921-2, or 1921-5 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.**

Notice multiple variants of data can be uploaded

Step 4: Name Data Set & Validate

OSD CAPE



Submitters must validate and generate CCDR Data Report prior to submitting reports

- If the submission event requires multiple sets of 1921, 1921-1/5, and 1921-2 reports, a CCDR Report must be validated and generated for each data set. For example, the report names could be: “Variant 1” and “Variant 2”

PORTAL HOME CSDR-SR HOME MY CSDR UPLOAD HOME SEARCH CONTACT US

Upload Submission

Back | Cancel Submission Step 3 of 5

Instructions
Select the required 1921, 1921-1, 1921-2, or 1921-5 reports, check "Group Reports & View Data" and identify the data set in "Name Data Set", then select "Validate" to check the reports.

Prog: **Example** Ctr#: **XYZ-09-C-0001**
 Ctr: **DCARC Corporation** Sub:

Submission Info Files **Validation**

File and Data Report Status Submission Event

Every report uploaded must be associated with a data report and every data report must have a corresponding report.

(All)

File Type	File Name	Report Name	CCDR Report Generated
1921	Demo 1921.1921-fixed.xml	(missing)	<input type="checkbox"/>
1921-1	Demo 1921-1.1921_1-fixed.xml	(missing)	<input type="checkbox"/>
1921	Demo 1921.1921-fixed - V2.xml	(missing)	<input type="checkbox"/>
1921-1	Demo 1921-1.1921_1-fixed - V2.xml	(missing)	<input type="checkbox"/>

Select Validation Options

1921

1921-1

1921-2

1921-5

Contract Plan Number

Name Data Set:

There are no reports generated.

Submission Event
 Submission Event Number: 1
 Submission Event Name: Preliminary Design Review
 Assigned Plan Number (xml): X-08-Y-C1
 Assigned Plan Number (xls): X-08-Y-C1

Submitter ensures that the correct files are listed in the drop-down menu

Submitter enters the name of the submission for "Name Data Set", then clicks "Validate"



Step 4: Name Data Set & Validate

PORTAL HOME | CSDR-SR HOME | MY CSDR | UPLOAD HOME | SEARCH | CONTACT US

Upload Submission

Back | Cancel Submission Step 3 of 5

Instructions
Select the required 1921, 1921-1, 1921-2, or 1921-5 reports, check "Group Reports & View Data" and identify the data set in "Name Data Set", then select "Validate" to check the reports for numerical errors and anomalies, at

Prog: **Example** Ctr#: **XYZ-09-C-0001**
 Ctr: **DCARC Corporation** Sub:

Submission Info | Files | **Validation** | Review & Submit

File and Data Report Status
Every report uploaded must be associated with a data report and every data report must have 0 major errors in order for you to proceed.
 * All files are associated with a data report. *
 * All reports have 0 major errors. *

(All)

File Type	File Name	Report Name	CCDR Report Generated
1921	Demo 1921.1921-fixed - V2.xml	Preliminary Design Review 1	<input checked="" type="checkbox"/>
1921-1	Demo 1921-1.1921_1-fixed - V2.xml	Preliminary Design Review 1	<input checked="" type="checkbox"/>
1921	Demo 1921.1921-fixed.xml	Preliminary Design Review 2	<input checked="" type="checkbox"/>
1921-1	Demo 1921-1.1921_1-fixed.xml	Preliminary Design Review 2	<input checked="" type="checkbox"/>

Assigned Plan Number (xls): [X-08-Y-C1](#)

Select Validation Options
 * The CCDR Report has been successfully generated. *
 * All 1921 files have been associated with a report so no new reports can currently be created.

1921 None
 1921-1 None
 1921-2 None
 1921-5 None

Contract Plan Number X-08-Y-C1

Name Data Set:

	Report Name	CCDR Report Name	Date Report Generated	1921 File	1921-1 File	1921-2 File	1921-5 File	Major Error Count	Minor Error Count	Is Valid Report	
✓	Preliminary Design Review 1	Preliminary Design Review 1	10/21/2016 7:10:37 AM	Demo 1921.1921-fixed - V2.xml	Demo 1921-1.1921_1-fixed - V2.xml			0	5	<input checked="" type="checkbox"/>	
✓	Preliminary Design Review 2	Preliminary Design Review 2	10/21/2016 7:22:19 AM	Demo 1921.1921-fixed.xml	Demo 1921-1.1921_1-fixed.xml			0	5	<input checked="" type="checkbox"/>	

ALL files must be associated with a data report and have no major errors in order to proceed to Step 4

A report "is Valid" if it has not been deleted or replaced. This column is for the use of DCARC Analysts



Step 5: Review Major Errors

OSD CAPE

Name: Critical Design Review (CDR)

Major Errors (30)

Minor Errors (13)

History

View Reports

References

STOP!

There are **30 Major Errors** that must be corrected prior to submissions of the 1921, 1921-1, and 1921-2 reports.

Please see the below descriptions that identify each major error. If you have any questions, please go to the "References" page and then contact Charlotte Tarr, Robert Currie at charlotte.m.tarr.ctr@mail.mil; robert.j.currie6.ctr@mail.mil if you have any further questions.

If you are not the preparer of this report, please hit the "Email Validation Error Report" button below and send the errors to the preparer of the report to be corrected. Please correct the reports and upload them to the "Files" tab and run the validation again.

[Export Validation Error Report To Excel](#)
[Email Validation Error Report](#)

Category	Location	Description	Details	Error Message
1921-1 vs Contract Plan	WBS Element Code 1.2.1	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.2	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.2.1	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.2.2	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.3	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.3.1	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.3.1.1	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.3.1.2	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.3.2	Required reporting element omitted from 1921-1 submission.		●
1921-1 vs Contract Plan	WBS Element Code 1.2.3.2.1	Required reporting element omitted from 1921-1 submission.		●

1 2 3

The DCARC POC's are listed for you to contact with questions

Submitters have the option to Export the Error Report to Excel, or Email Validation Error Report to another user

- The cPet Validation Error Report is displayed on the Validation screen
- **ALL** identified Major errors **MUST** be corrected in order to proceed to the next step in the upload process



Step 6: Review Minor Errors

OSD CAPE

Name: Critical Design Review (CDR)

Major Errors (30) **Minor Errors (13)** History View Reports References

There are **13 Minor Errors** that may require attention. These errors will not prevent submission of the reports, but may require additional attention or an explanation in the Remarks Section.

Please see the below descriptions that identify each minor error. If you have any questions, please contact Charlotte Tarr, Robert Currie at charlotte.m.tarr_ctr@mail.mil; robert.j.currie6_ctr@mail.mil. If you are not the preparer of this report, please hit the "Email Validation Error Report" button below and send the results to the preparer of the report.

[Export Validation Error Report To Excel](#) [Email Validation Error Report](#)

Category	Location	Description	Details	Error Magnitude
1921 vs Contract Plan	Program Name	Metadata on 1921 does not match metadata on Contract Plan.	Program Name on Contract Plan: cPet Demonstration Space System (CDSS)x Program Name on 1921 : cPet Demonstration Space System (CDSS)	●
1921 vs Contract Plan	Approved Plan Number	Metadata on 1921 does not match metadata on Contract Plan.	Approved Plan Number on Contract Plan: M-05-C-C1 Approved Plan Number on 1921 : X-08-Y-C1	●
1921 vs Contract Plan	WBS Element Code 1.0	WBS Element Name on 1921 does not match WBS Element Name on Contract Plan.		●
1921 vs Contract Plan	WBS Element Code 1.2.3.2	WBS Element Name on 1921 does not match WBS Element Name on Contract Plan.		●
1921 Internal	WBS Element Code 1.5	To Date figure is greater than At Completion figure.	Columns: Recurring To Date Cost: \$k 1,000.0 At Completion Cost: \$k 500.0	500.0 ●
1921 Internal	Summary Element: Profit/Loss or Fee	Reporting Contractor Profit/Loss or Fee reports zero cost at completion.		●
1921-1 vs Contract Plan	Program Name	Metadata on 1921-1 does not match metadata on Contract Plan.	Program Name on Contract Plan: cPet Demonstration Space System (CDSS)x Program Name on 1921-1 : cPet Demonstration Space System (CDSS)	●
1921-1 vs Contract Plan	Approved Plan Number	Metadata on 1921-1 does not match metadata on Contract Plan.	Approved Plan Number on Contract Plan: M-05-C-C1 Approved Plan Number on 1921-1 : X-08-Y-C1	●
1921-1 vs Contract Plan	WBS Element Code 1.0	WBS Element Name on 1921-1 does not match WBS Element Name on Contract Plan.		●
1921-1 Internal	WBS Element Code 1.2	Data reported for Direct Labor Hours but not for Direct Labor Dollars.	Category: Tooling Column: To Date Non-Recurring Direct Labor Hours : 2.0 Direct Labor Dollars: 0.0	2 ●

1 2

- The cPet Validation Error Report also displays Minor errors, or errors that require additional comments in the Remarks section
- Minor Errors displayed on the Validation tab will **NOT** prevent the submission from being uploaded



Step 7: Review Data Reports

OSD CAPE

- The Submitter should review the cost data under “View Reports” to check for missing or incorrect data

Name: Critical Design Review 2

Major Errors (0) Minor Errors (5) History **View Reports** References

Contract Data

Summary Elements To Date	Critical Design Review (CDR)
Report Name:	Critical Design Review 2
Generation Date:	10/20/2016
Generated by:	Jenighi Powell
Click to View Data Report	View Report Data
Report IDs:	1921-1: 21972 1921-2: 16673
1921 File Name:	Demo 1921-fixed.xml
1921-1 File Name:	Demo 1921-1-fixed.xml
1921-2 File Name:	(none present)
1921-5 File Name:	(none present)
Contract Number	
Plan Number	
Submission ID	
Submission Event Number	
Submission Event Name	
Submitted Date	
As Of Date	10/31/2008
Subtotal Cost To Date	468200.0
Reporting Contractor G&A To Date	54000.0
Reporting Contractor Undistributed Budget To Date	0.0
Reporting Contractor Management Reserve To Date	0.0
Reporting Contractor FCCM To Date	1500.0
Total Cost To Date	523700.0
Reporting Contractor Profit/Loss or Fee To Date	0.0
Total Price To Date	523700.0

Click to view the Data Reports for the 1921, 1921-1/5, 1921-2

Contract Data Report Data

Report Name: Critical Design Review (CDR)

Header Data | 1921 Cost Data | 1921-1 Cost Data | 1921-2 Cost Data | Export to Excel

MAJOR PROGRAM	a. NAME: cPet Demonstration Space System (COSS)
	b. PHASE/MILESTONE: B
PRIME MISSION PRODUCT	Demo PMP
REPORTING ORGANIZATION TYPE	Prime/Associate Contractor
NAME/ADDRESS (Include ZIP Code)	a. PERFORMING ORGANIZATION Demo Corporation, 456 Test Blvd, New York, NY, 55555

Report Name: Critical Design Review (CDR)

Header Data | 1921 Cost Data | 1921-1 Cost Data | 1921-2 Cost Data | Export to Excel

WBS ELEMENT CODE	WBS REPORTING ELEMENTS	COSTS INCURRED TO DATE (thousands of U.S. Dollars)			COSTS INCURRED AT COMPLETION (thousands of U.S. Dollars)		
		NONRECURRING	RECURRING	TOTAL	NONRECURRING	RECURRING	TOTAL
0.0	Space System	\$419000.0	\$49200.0	\$469800.0	\$419000.0	\$49200.0	\$469800.0
0.1	SET/PM and Other Common Elements	\$25000.0	\$25000.0	\$50000.0	\$25000.0	\$25000.0	\$50000.0
0.2	Space Vehicle (1 - as required)	\$290000.0	\$242000.0	\$532000.0	\$290000.0	\$242000.0	\$532000.0
1.1	SET/PM and Other Common Elements	\$34000.0	\$30000.0	\$64000.0	\$34000.0	\$30000.0	\$64000.0
1.2	Spacecraft Bus	\$22000.0	\$2500.0	\$24500.0	\$22000.0	\$10500.0	\$32500.0
1.2.1	Integration, Assembly, Test and Checkout	0.0	\$12000.0	\$12000.0	0.0	\$118000.0	\$118000.0
1.2.2	Telemetry, Tracking, and Command Subsystem	0.0	\$10000.0	\$10000.0	0.0	\$14500.0	\$14500.0
1.2.3	Communicatory Payload	0.0	\$9000.0	\$9000.0	0.0	\$11000.0	\$11000.0
1.2.3.1	Communication	0.0	\$17000.0	\$17000.0	0.0	\$125000.0	\$125000.0
1.2.3.1.1						\$112000.0	\$112000.0
1.2.3.1.2						\$13000.0	\$13000.0
1.2.3.2						\$25000.0	\$25000.0
1.2.3.2.1						\$107000.0	\$107000.0
1.2.3.2.2						\$10800.0	\$10800.0
1.2.4						\$109000.0	\$109000.0
1.2.5						\$185500.0	\$185500.0
1.3						\$150000.0	\$150000.0
1.3.1						\$27000.0	\$27000.0
1.3.2						\$1175000.0	\$1175000.0
1.3.3						\$150000.0	\$150000.0
1.3.4						\$27000.0	\$27000.0
1.3.5						\$108000.0	\$108000.0
1.3.6						\$109000.0	\$109000.0
1.3.7						\$1175000.0	\$1175000.0
1.3.8						\$150000.0	\$150000.0
1.3.9						\$27000.0	\$27000.0
1.3.10						\$150000.0	\$150000.0
1.4						\$27000.0	\$27000.0
1.5						\$118000.0	\$118000.0

Contract Data Report Data

Report Name: Critical Design Review (CDR)

Header Data | 1921 Cost Data | 1921-1 Cost Data | 1921-2 Cost Data | Export to Excel

WBS ELEMENT: 1.0 Space System

To Date	NUMBER OF UNITS TO DATE		At Completion
	Nonrecurring	Recurring	
Engineering			
(1) Direct Engineering Labor Hours			
(2) Direct Engineering Labor Dollars			
(3) Engineering Overhead Dollars			
(4) Total Engineering Dollars			
Manufacturing Operations			
(5) Direct Tooling Labor Hours			
(6) Direct Tooling Labor Dollars			
(7) Direct Tooling & Equipment Dollars			
(8) Direct Quality Control Labor Hours			
(9) Direct Quality Control Labor Dollars			
(10) Direct Manufacturing Labor Hours			
(11) Direct Manufacturing Labor Dollars			
(12) Manufacturing Operations Overhead Dollars			
(13) Total Manufacturing Operation Dollars			
Materials			
(14) Raw Material Dollars			
(15) Purchased Parts Dollars			
(16) Purchased Equipment Dollars			
(17) Material Handling Overhead Dollars			
(18) Total Direct-Reporting Subcontractor Dollars			
(19) Total Material Dollars			
Other Costs			
(20) Other Costs Not Shown Elsewhere			
Summary			
(21) Total Cost			
Remarks			

Report Name: Critical Design Review (CDR)

Header Data | 1921 Cost Data | 1921-1 Cost Data | 1921-2 Cost Data | Export to Excel

WBS ELEMENT: 1.0 - Space System

DATA ELEMENTS	A. COMPLETED UNITS/LOTS				B. WORK IN PROCESS (WIP)	C. TOTAL DIRECT COSTS AND HOURS INCURRED TO DATE
	A1	A2	A3	A4		
(1) MODEL AND SERIES	nyr	nyr	nyr	nyr	nyr	nyr
(2) FIRST UNIT	1.0	2.0	5.6	8.9	2.3	15.0
(3) LAST UNIT	0.0	0.0	0.0	0.0	0.0	0.0
(4) CONCURRENT UNITS	0.0	0.0	0.0	0.0	0.0	0.0
CHARACTERISTICS						
(S-a) Weight	1	5	5	5	5	5
(S-b) Power	2	3	4	4	6	7
(S-c) Length	2	2	2	2	2	2
ENGINEERING (RECURRING ONLY)						
(6) DIRECT ENGINEERING LABOR HOURS	0.0	0.0	0.0	0.0	0.0	1000.0
(7) DIRECT ENGINEERING LABOR DOLLARS	\$-	\$-	\$-	\$-	\$-	\$10000.0
MANUFACTURING OPERATIONS (RECURRING ONLY)						
(8) DIRECT TOOLING LABOR HOURS	0.0	0.0	0.0	0.0	0.0	0.0
(9) DIRECT TOOLING LABOR DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(10) DIRECT TOOLING & EQUIPMENT DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(11) DIRECT QUALITY CONTROL LABOR HOURS	0.0	0.0	0.0	0.0	0.0	0.0
(12) DIRECT QUALITY CONTROL LABOR DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(13) DIRECT MANUFACTURING LABOR HOURS	0.0	0.0	0.0	0.0	0.0	30.0
(14) DIRECT MANUFACTURING LABOR DOLLARS	\$-	\$-	\$-	\$-	\$-	\$2000.0
(15) TOTAL DIRECT MANUFACTURING OPERATIONS DOLLARS	\$-	\$-	\$-	\$-	\$-	\$2000.0
MATERIALS (RECURRING ONLY)						
(16) RAW MATERIALS DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(17) PURCHASED PARTS DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(18) PURCHASED EQUIPMENT DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(19) TOTAL DIRECT-REPORTING SUBCONTRACTOR DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
(20) TOTAL DIRECT MATERIAL DOLLARS	\$-	\$-	\$-	\$-	\$-	\$-
OTHER COSTS (RECURRING ONLY)						
(21) OTHER DIRECT COSTS NOT SHOWN ELSEWHERE	\$-	\$-	\$-	\$-	\$-	\$-
SUMMARY (RECURRING ONLY)						
(22) TOTAL DIRECT COST	\$-	\$-	\$-	\$-	\$-	\$11000.0



Step 7: Review Data Reports

OSD CAPE

- The **Formatted File Export** allows you to download the XML data in the human-readable Excel format
- **ALL 1921,-1,-2** files are **REQUIRED** to be submitted in the XML format solely

Name: Annual Report 2

Major Errors (168) Minor Errors (22) History **View Reports** References

Contract Data **Report Data**

Report Name: Annual Report 2

Header Data 1921 Cost Data 1921-1 Cost Data

Formatted File Export Export to Excel

WBS ELEMENT CODE	WBS REPORTING ELEMENTS	NUMBER OF UNITS TO DATE	COSTS INCURRED TO DATE (thousands of U.S. Dollars)			NUMBER OF UNITS AT COMPLETION	COSTS INCURRED AT COMPLETION (thousands of U.S. Dollars)		
			NONRECURRING	RECURRING	TOTAL		NONRECURRING	RECURRING	TOTAL
1.0	Space System	0.0	\$419000.0	\$49200.0	\$468200.0	1.0 / 1.0	\$2819000.0	\$140700.0	\$2959700.0
1.1	SEIT/PM and Other Common Elements	0.0	\$25000.0	\$25000.0	\$50000.0	1.0	\$125000.0	\$29000.0	\$154000.0
1.2	Space Vehicle SECURITY CLASSIFICATION								
1.2.1	SEIT/PM and								
1.2.2	Spacecraft Bu								
1.2.2.1	Integration, A								
1.2.2.2	Telemetry, T								
1.2.3	Communicati								
1.2.3.1	Communicati								

COST DATA SUMMARY REPORT

The public reporting burden for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Executive Services Directorate (0704-0188). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE ABOVE ORGANIZATION.

1. MAJOR PROGRAM a. NAME: cPet Demonstration Space System (CDSS)

2. PRIME MISSION PRODUCT Demo PMP

3. REPORTING ORGANIZATION TYPE
 PRIME / ASSOCIATE CONTRACTOR
 DIRECT-REPORTING SUBCONTRACTOR
 GOVERNMENT

4. NAME/ADDRESS (Include ZIP Code)
 a. PERFORMING ORGANIZATION: Demo Corporation, 456 Test Blvd, New York, NY, 55555
 b. DIVISION:

5. APPROVED PLAN NUMBER X-08-Y-C1

6. CUSTOMER (Direct-reporting subcontractor use only)

7. CONTRACT TYPE CPFF

8. CONTRACT PRICE \$3,219,200.0

9. CONTRACT CEILING N/A

10. TYPE ACTION
 a. CONTRACT NO.: A99XYZ-08-B-1234
 b. LATEST MODIFICATION
 c. SOLICITATION NO.:
 d. NAME: Demo
 e. TASK ORDER/DELIVERY ORDER/LOT NO.:

11. PERIOD OF PERFORMANCE
 a. START DATE (YYYYMMDD): 20080513
 b. END DATE (YYYYMMDD): 20100131

12. APPROPRIATION
 RDT&E
 PROCUREMENT
 O&M

13. REPORT CYCLE
 INITIAL
 INTERIM
 FINAL

14. SUBMISSION NUMBER 1

15. RESUBMISSION NUMBER 0

16. REPORT AS OF (YYYYMMDD) 20081031

17. NAME (Last, First, Middle Initial) Tester, Fred A

18. DEPARTMENT Business Operations

19. TELEPHONE NUMBER (Include Area Code) 555-555-5555

20. EMAIL ADDRESS cPetUser@demo.local

21. DATE PREPARED (YYYYMMDD) 20081201

WBS ELEMENT CODE	WBS REPORTING ELEMENTS	NUMBER OF UNITS TO DATE	COSTS INCURRED TO DATE (thousands of U.S. Dollars)			NUMBER OF UNITS AT COMPLETION	COSTS INCURRED AT COMPLETION (thousands of U.S. Dollars)		
			NONRECURRING	RECURRING	TOTAL		NONRECURRING	RECURRING	TOTAL
1.0	Space System	0.0	\$419,000.0	\$49,200.0	\$468,200.0	1.0/1.0	\$2,819,000.0	\$140,700.0	\$2,959,700.0
1.1	SEIT/PM and Other Common Elements	0.0	\$25,000.0	\$25,000.0	\$50,000.0	1.0	\$125,000.0	\$29,000.0	\$154,000.0
1.2	Space Vehicle (1...n as required)	0.0	\$229,000.0	\$13,200.0	\$242,200.0	1.0	\$1,329,000.0	\$57,200.0	\$1,386,200.0
1.2.1	SEIT/PM and Other Common Elements	0.0	\$24,000.0	\$5,000.0	\$29,000.0	1.0	\$124,000.0	\$9,000.0	\$133,000.0
1.2.2	Spacecraft Bus	0.0	\$22,000.0	\$2,500.0	\$24,500.0	1.0	\$222,000.0	\$10,500.0	\$232,500.0
1.2.2.1	Integration, Assembly, Test and Checkout	0.0	\$12,000.0	\$2,000.0	\$14,000.0	1.0	\$112,000.0	\$6,000.0	\$118,000.0
1.2.2.2	Telemetry, Test and Command Subsystem	0.0	\$10,000.0	\$500.0	\$10,500.0	1.0	\$110,000.0	\$4,500.0	\$114,500.0

Step 8: Proceed with No Major Errors

OSD CAPE

- Steps 1 – 7 should be repeated until there are no Major errors identified and the Validation Error Report allows you to **“Proceed”** to the next step, and click **“Next”**
- If you leave the Submit-Review application, the started submission will be found under **“Submissions in Progress”**

Name: Fixed

[Major Errors \(0\)](#)
[Minor Errors \(5\)](#)
[History](#)
[View Reports](#)
[References](#)

Proceed!

There are 0 Major Errors that must be corrected prior to submissions of the 1921, 1921-1, and 1921-2 reports.

Please review the "Minor Errors" page to ensure all errors that need to be addressed have been answered.
After doing so, you may proceed to the "Review and Submit" page to submit the reports.

If you have any questions, please contact Charlotte Tarr, Robert Currie at charlotte.m.tarr.ctr@mail.mil; robert.j.currie6.ctr@mail.mil

[Export Validation Error Report To Excel](#)
[Email Validation Error Report](#)

[Back](#)
[Next](#)
Select the required 1921, 1921-1, 1921-2, or 1921-5 reports, check "Group Reports & View Data" and identify

Click "Next"
to proceed



Step 9: Review and Submit

GSD CAPE

CADE PORTAL CSDR-SR HOME MY CSDR UPLOAD HOME SEARCH CONTACT US

Upload Submission

[Back](#) | [Cancel Submission](#)

Step 5 of 5

Instructions

Review the Uploaded Files and Submission Warnings. Select "Back" to make corrections or "Submit" to complete this submission.

Prog: Example Ctr#: XYZ-09-C-1234

Ctr: TBD Sub:

Submission Info Files Validation **Review & Submit**

Contract Information

Contract Summary

Program Name:	Example	Program URI:		Program Manager:	DoD
Contract Number:	XYZ-09-C-1234	Contractor Name:	TBD	Contractor Division:	N/A
Sub Contract Number:		Sub Contractor Name:		Sub Contractor Division:	
Military Handbook:	ELECTRONIC/AUTOMATED SOFTWARE	Service:	DOD	Prime/Sub:	Prime
Weapon System Type:	Non MIL-STD-196E Designated System	Contract Type:	CPAF		

Submission Event

Plan Number: FIXED
 Selected Event: Critical Design Review (CDR)
 Expected Files: 1921,1921-1
 Expected As Of Date: 9/30/2016
 Expected Submission Date: 10/31/2016

Submission Details

As Of Date: 10/19/2016
 Comment:

Point of Contact Information

Name: Jenighi Powell
 Phone: 571-867-5309
 Fax:
 Email: jenighi.p.powell.ctr@mail.mil

Uploaded Files

File Name	File Type	File Comment
Demo 1921-1.1921_1-fixed - V2.xml	1921-1	Variant 2
Demo 1921.1921-fixed - V2.xml	1921	Variant 2
Demo 1921-1.1921_1-fixed.xml	1921-1	Variant 2
Demo 1921.1921-fixed.xml	1921	Variant 2

Submission Warnings (Not including file validation)

All required files are present.

Click "Submit" to finalize the submission

[Back](#) [Submit](#) Review the Uploaded Files and Submission Warnings. Select "Back" to make corrections or "Submit" to complete this submission.

- Once the 1921, 1921-1/5, and 1921-2 reports have been validated with **NO MAJOR ERRORS**, the CCDR Data Report has been generated, and the Submitter has reviewed their Data Report, click **"Submit"** to finalize the submission
- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted

Submitting Software Reports and CWBS Dictionaries



Step 1: Submission Info

OSD CAPE


Knowledge Portal | DCARC CAPE
 PORTAL HOME | CSDR-SR HOME | UPLOAD HOME | CONTACT US

Upload Submission

[Back](#) | [Cancel Submission](#)

Step 1 of 5

Instructions
Enter an As Of Date, Name, Phone, and Email address and press the 'Next' button to continue.

Prog: Demo Program Ctr#: A99XYZ-08-B-1234
 Ctr: Demo Contractor Sub:

Submission Info

Contract Information

Contract Summary

Program Name:	Demo Program	Program URI:		Program Manager:	Demo PM
Contract Number:	A99XYZ-08-B-1234	Contractor Name:	Demo Contractor	Contractor Division:	Space Systems
Sub Contract Number:				Sub Contractor Division:	
Military Handbook:	SPA		OOD	Prime/Sub:	Prime
Weapon System Type:	Spa		FP		

Submitter enters the 'As of Date'

Submission Event
 Plan Number: A-09-F-CL
 Submission Event: Initial O
 Expected Files: CWP
 Expected As Of Date: 5/30/2014
 Expected Submission Date: 5/30/2014

Submission Details
 As Of Date: 
 Status: Late
 Comment: (Max 256 chr.)
 Point of Contact Information
 Name:
 Phone:
 Submitter@loc

Select "Next" to continue

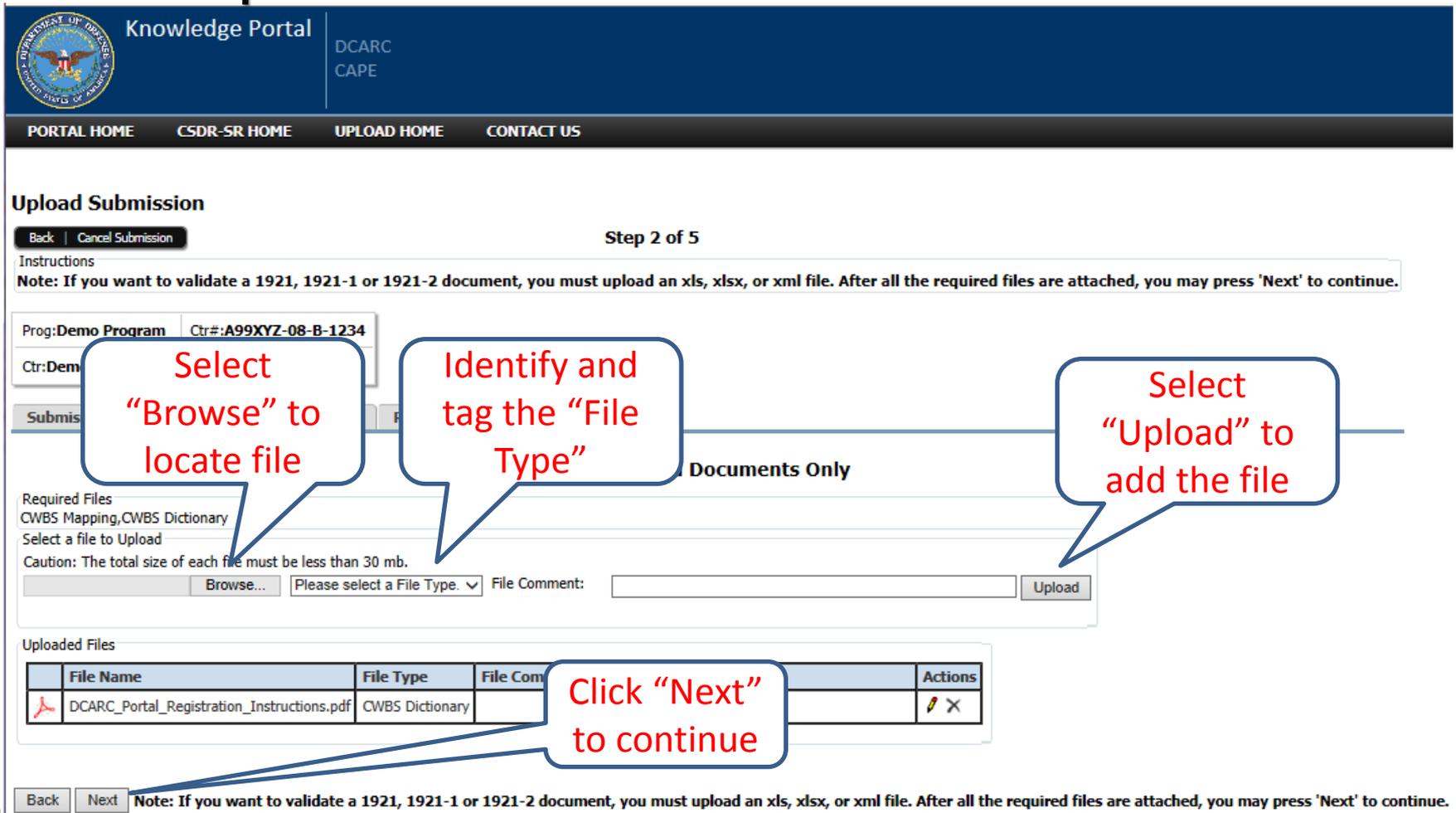
[Next](#) Enter an As Of Date, Name, Phone, and Email address and press the 'Next' button to continue.

- The Submitter will enter the report 'As of Date'
- Once the POC Information has been verified, select **"Next"** to continue

Step 2: Upload Files

OSD CAPE

- To upload a CWBS Dictionary or Software Report (SRDR), select **“Browse”** to locate the report, select the correct **“File Type”**, and click **“Upload”**



The screenshot shows the 'Upload Submission' page in the Knowledge Portal. The page is titled 'Step 2 of 5' and includes a 'Back' and 'Cancel Submission' button. A note states: 'Note: If you want to validate a 1921, 1921-1 or 1921-2 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.' The page displays program information (Prog: Demo Program, Ctr#: A99XYZ-08-B-1234) and a 'Documents Only' section. A 'Required Files' section lists 'CWBS Mapping, CWBS Dictionary' and a 'Select a file to Upload' field. A 'Caution' note states: 'The total size of each file must be less than 30 mb.' Below this are fields for 'Browse...', 'Please select a File Type.', 'File Comment:', and an 'Upload' button. An 'Uploaded Files' table is shown at the bottom, containing one entry: 'DCARC_Portal_Registration_Instructions.pdf' with 'File Type' 'CWBS Dictionary' and 'Actions' icons. A 'Next' button is located at the bottom left. Red callout boxes with blue borders provide instructions: 'Select “Browse” to locate file' points to the 'Browse...' button; 'Identify and tag the “File Type”' points to the 'Please select a File Type.' dropdown; 'Select “Upload” to add the file' points to the 'Upload' button; and 'Click “Next” to continue' points to the 'Next' button.

Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | **UPLOAD HOME** | CONTACT US

Upload Submission

Back | Cancel Submission | Step 2 of 5

Instructions
 Note: If you want to validate a 1921, 1921-1 or 1921-2 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.

Prog: Demo Program | Ctr#: A99XYZ-08-B-1234
 Ctr: Dem
 Submis

Documents Only

Required Files
 CWBS Mapping, CWBS Dictionary
 Select a file to Upload
 Caution: The total size of each file must be less than 30 mb.

Browse... | Please select a File Type. | File Comment: | Upload

Uploaded Files

File Name	File Type	File Com	Actions
 DCARC_Portal_Registration_Instructions.pdf	CWBS Dictionary		 

Back | Next | Note: If you want to validate a 1921, 1921-1 or 1921-2 document, you must upload an xls, xlsx, or xml file. After all the required files are attached, you may press 'Next' to continue.

Step 3: Validation

OSD CAPE

- Submitters are **NOT** required to validate CWBS Dictionaries or Software Reports (SRDRs)
- Click **“Next”** to continue



Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | UPLOAD HOME | CONTACT US

Upload Submission

Back | Cancel Submission Step 3 of 5

Instructions
 Select the required 1921, 1921-1, and 1921-2 reports, check "Group Reports & View Data" and identify the data set in "Name Data Set", then select "Valida

Prog: Demo Program	Ctr#: A99XYZ-08-B-1234
Ctr: Demo Contractor	Sub:

Submission Info | Files | **Validation** | Review & Submit

[Delete All Reports](#) [Export Table to Excel](#)

Working Files
 There are no working files for this submission

Back | **Next** Select the required 1921, 1921-1, and 1921-2 reports, check "Group Reports & View Data" and identify the data set in "Name Data Set", then selec

Click "Next" to continue

Step 5: Review and Submit

OSD CAPE


Knowledge Portal | DCARC CAPE
 PORTAL HOME | CSDR-SR HOME | UPLOAD HOME | CONTACT US

Upload Submission

Step 5 of 5

Instructions

Review the Uploaded Files and Submission Warnings. Select "Back" to make corrections or "Submit" to complete this submission.

Prog: Demo Program	Ctr#: A99XYZ-08-B-1234
Ctr: Demo Contractor	Sub:

Submission Info | Files | Validation | **Review & Submit**

Contract Information

Contract Summary

Program Name: Demo Program	Program URI:	Program Manager: Demo PM
Contract Number: A99XYZ-08-B-1234	Contractor Name: Demo Contractor	Contractor Division: Space Systems
Sub Contract Number:	Sub Contractor Name:	Sub Contractor Division:
Military Handbook: SPACE	Service: DOD	Prime/Sub: Prime
Weapon System Type: Space Explorer	Contract Type: FFP	

Submission Event

Plan Number: A-09-F-C1
 Selected Event: Initial CWBS Submission
 Expected Files: CWBS Mapping, CWBS Dictionary
 Expected As Of Date: 5/30/2014
 Expected Submission Date: 7/10/2014

Submission Details

As Of Date: 5/30/2014
 Comment:

Point of Contact Information

Name: Test CSDRSubmitter
 Phone: Lorem Ipsum
 Fax:
 Email: testCSDRSubmitter@local.local

Uploaded Files

File Name
 20140509 XML Implementation
 DCARC_Portal_Registration_Inst

Submission Warnings (Not included)
All required files are present.

Click "Submit" to finalize the submission

Back | **Submit** | Review the Uploaded Files and Submission Warnings. Select "Back" to make corrections or "Submit" to complete this submission.

- Once the required documents have been uploaded, click **"Submit"** to finalize the submission
- The Submitter will receive an **automatic email confirmation** from the system as soon as their reports have been submitted

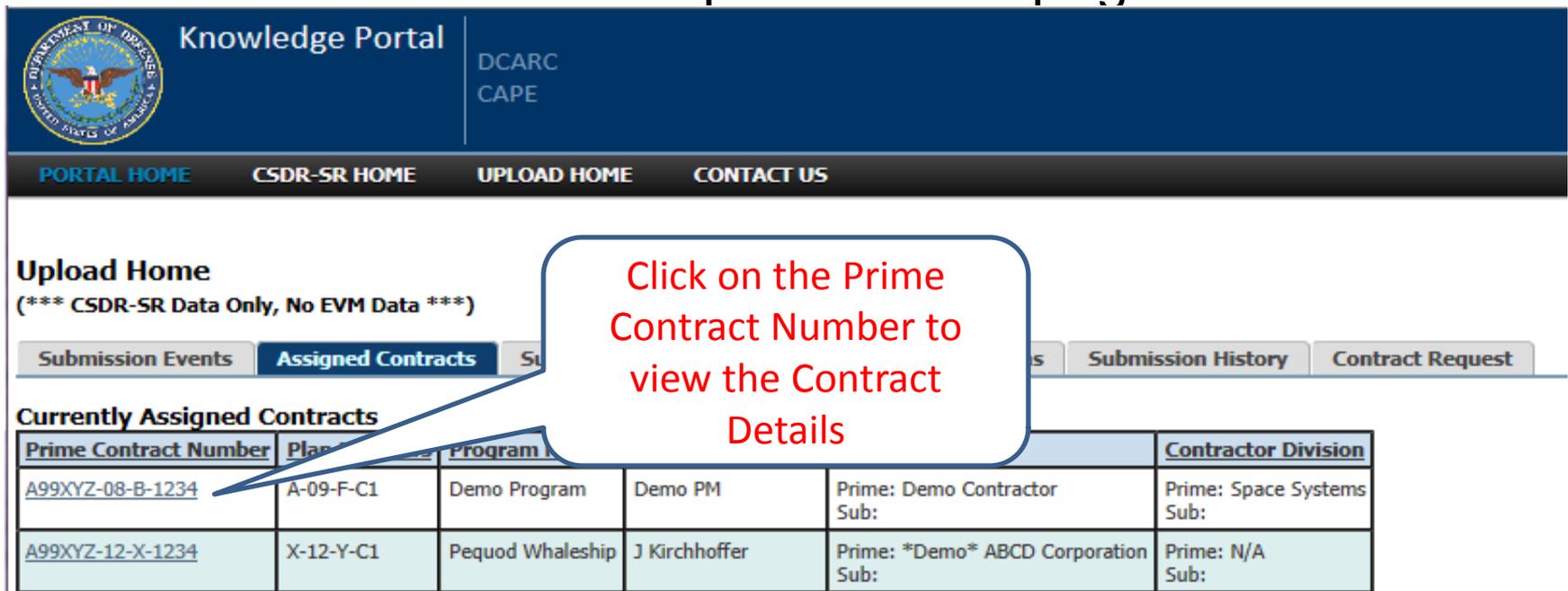
Viewing CSDR Plans



Viewing CSDR Plans

OSD CAPE

- To access the CSDR plans the DCARC has on file for your contracts you must access the Contract Detail screen for each contract.
- You can access the Contract Detail screen by clicking on the contract number hyperlink on the “**Assigned Contracts**” tab on the Upload Home page:



Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | **UPLOAD HOME** | CONTACT US

Upload Home
 (***) CSDR-SR Data Only, No EVM Data (***)

Submission Events | **Assigned Contracts** | Submission History | Contract Request

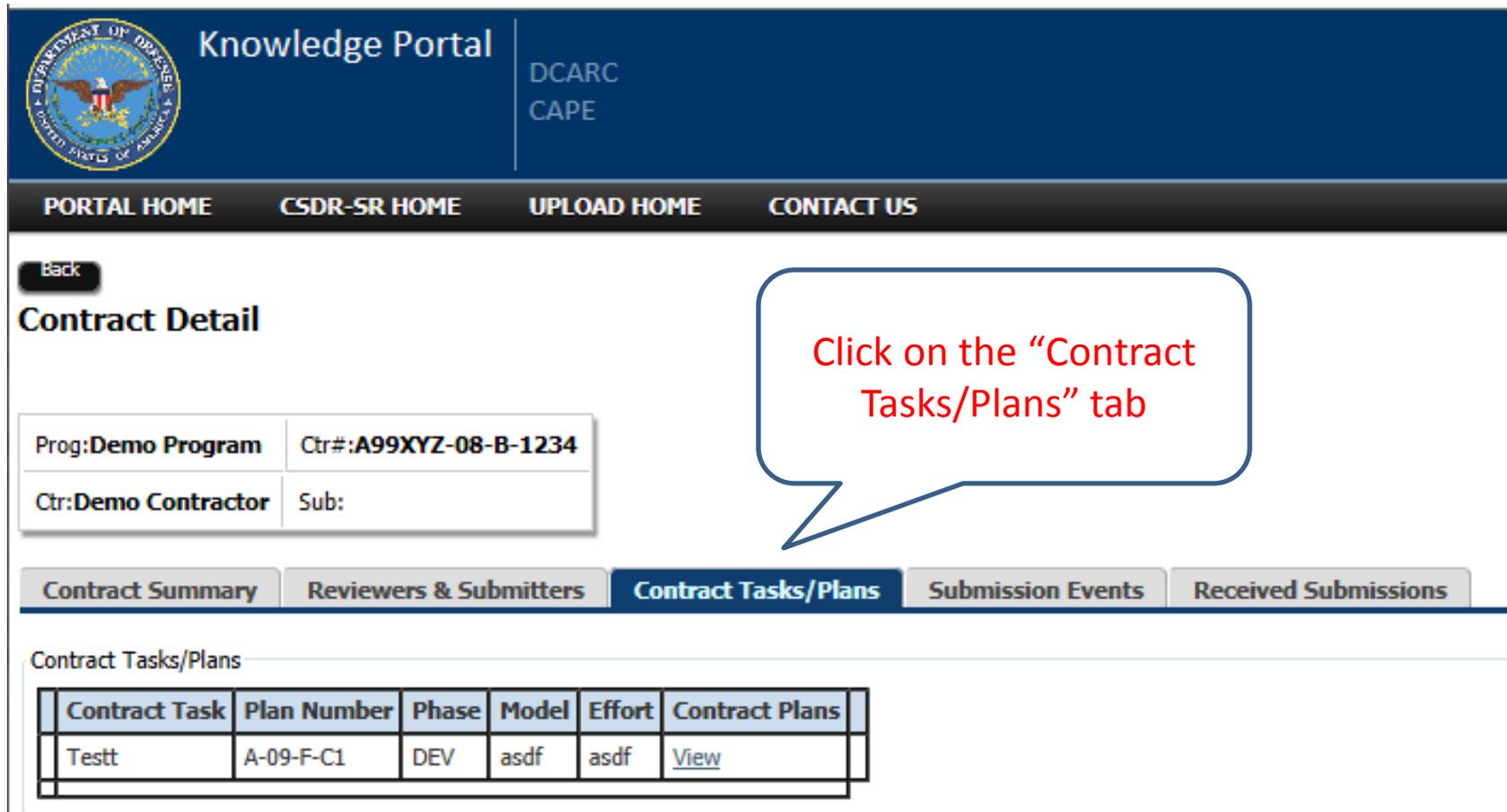
Currently Assigned Contracts

Prime Contract Number	Plan	Program	Contractor	Contractor Division
A99XYZ-08-B-1234	A-09-F-C1	Demo Program	Demo PM	Prime: Demo Contractor Sub:
A99XYZ-12-X-1234	X-12-Y-C1	Pequod Whaleship	J Kirchoffer	Prime: *Demo* ABCD Corporation Sub:

Click on the Prime Contract Number to view the Contract Details

Viewing CSDR Plans

- From the Contract Detail screen select the **“Contract Tasks/Plans”** tab:



Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | UPLOAD HOME | CONTACT US

Back

Contract Detail

Prog: Demo Program | Ctr#: A99XYZ-08-B-1234

Ctr: Demo Contractor | Sub:

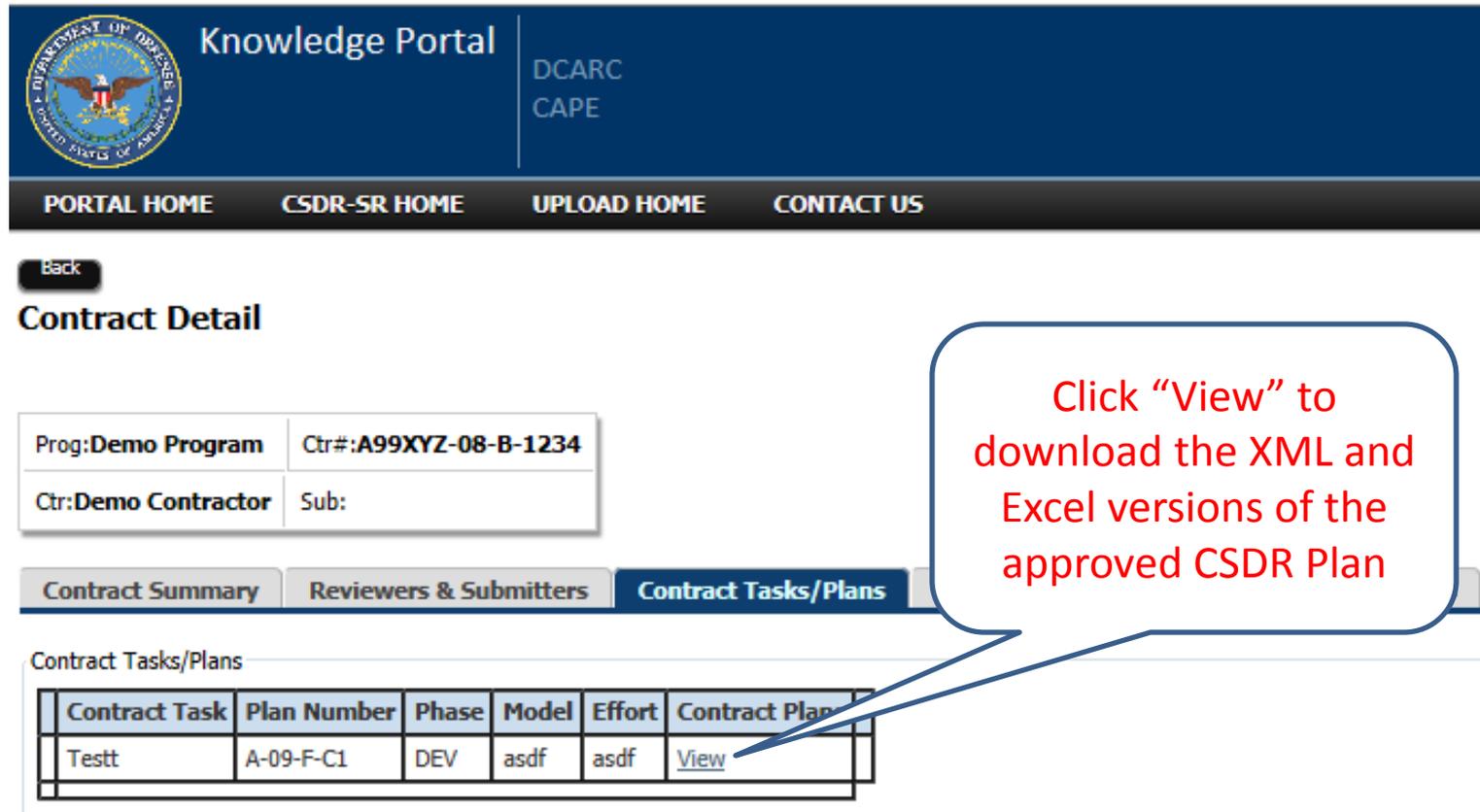
Contract Summary | Reviewers & Submitters | **Contract Tasks/Plans** | Submission Events | Received Submissions

Contract Tasks/Plans

Contract Task	Plan Number	Phase	Model	Effort	Contract Plans
Testt	A-09-F-C1	DEV	asdf	asdf	View

Viewing CSDR Plans

- Selecting “**View**” will allow you to access both the XML and Excel version of the CSDR plans that are currently on file:



Knowledge Portal | DCARC CAPE

PORTAL HOME | CSDR-SR HOME | UPLOAD HOME | CONTACT US

Back

Contract Detail

Prog: Demo Program	Ctr#: A99XYZ-08-B-1234
Ctr: Demo Contractor	Sub:

Contract Summary | Reviewers & Submitters | **Contract Tasks/Plans**

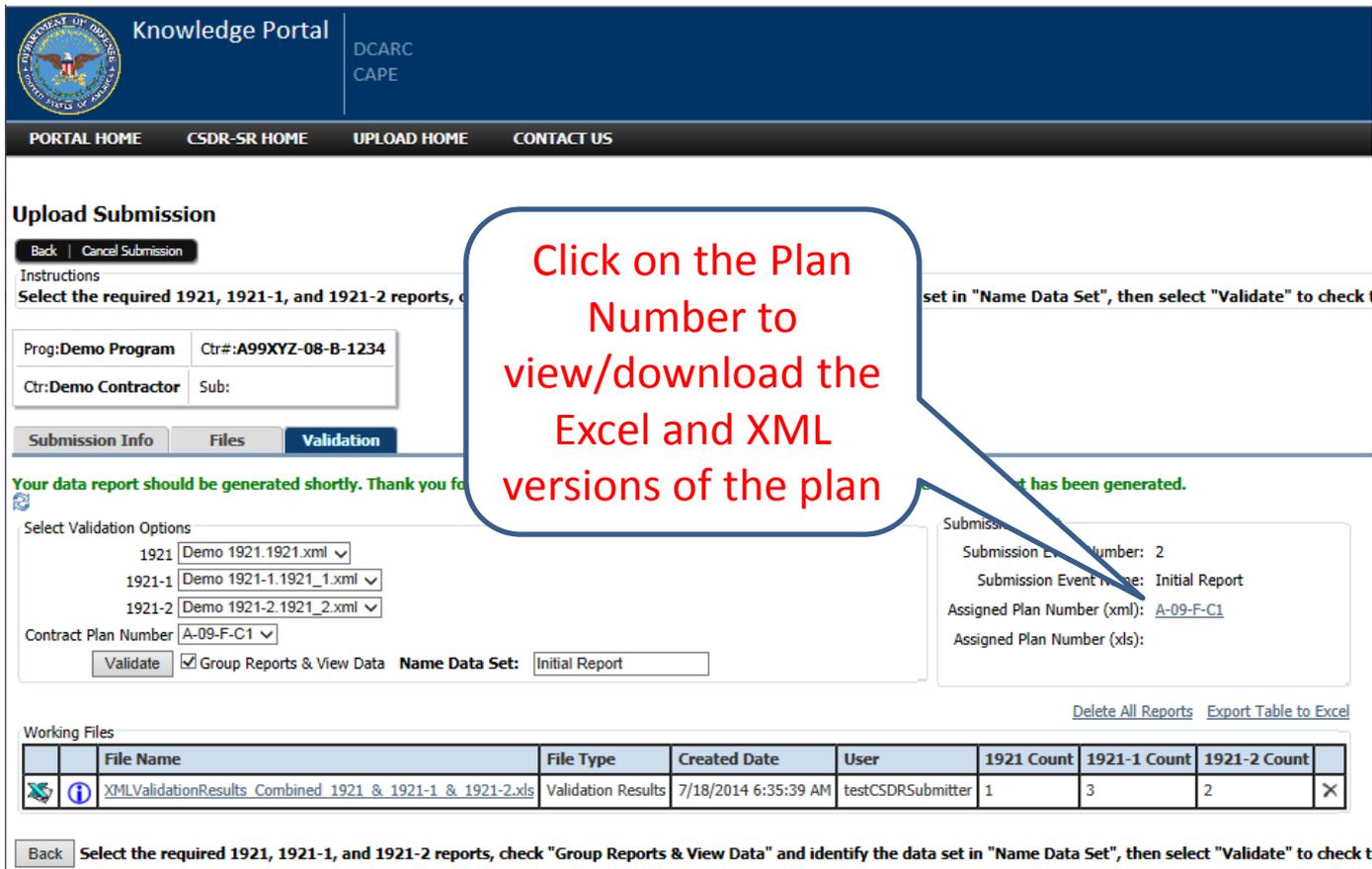
Contract Tasks/Plans

Contract Task	Plan Number	Phase	Model	Effort	Contract Plan
Testt	A-09-F-C1	DEV	asdf	asdf	View

Click “View” to download the XML and Excel versions of the approved CSDR Plan

Viewing CSDR Plans

- The Excel and XML versions of the approved CSDR Plan can also be viewed and downloaded during Step 3 of the submission process:



Knowledge Portal DCARC CAPE

PORTAL HOME CSDR-SR HOME UPLOAD HOME CONTACT US

Upload Submission

[Back](#) | [Cancel Submission](#)

Instructions
Select the required 1921, 1921-1, and 1921-2 reports, check "Group Reports & View Data", and identify the data set in "Name Data Set", then select "Validate" to check if the report has been generated.

Prog: Demo Program Ctr#: A99XYZ-08-B-1234
Ctr: Demo Contractor Sub:

Submission Info Files **Validation**

Your data report should be generated shortly. Thank you for your submission.

Select Validation Options

1921 Demo 1921.1921.xml
1921-1 Demo 1921-1.1921_1.xml
1921-2 Demo 1921-2.1921_2.xml

Contract Plan Number A-09-F-C1

Group Reports & View Data **Name Data Set:** Initial Report

Submission Event Number: 2
Submission Event Name: Initial Report
Assigned Plan Number (xml): [A-09-F-C1](#)
Assigned Plan Number (xls):

[Delete All Reports](#) [Export Table to Excel](#)

Working Files

	File Name	File Type	Created Date	User	1921 Count	1921-1 Count	1921-2 Count	
	XMLValidationResults_Combined_1921 & 1921-1 & 1921-2.xls	Validation Results	7/18/2014 6:35:39 AM	testCSDRsubmitter	1	3	2	X

[Back](#) Select the required 1921, 1921-1, and 1921-2 reports, check "Group Reports & View Data" and identify the data set in "Name Data Set", then select "Validate" to check if the report has been generated.